

**SERVICE TO COMMISSION AWARD**

Name of Commission \_\_\_\_\_

Full Name of Nominee \_\_\_\_\_

Title \_\_\_\_\_

Department/College \_\_\_\_\_

Institution \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone ( ) - Fax ( ) - E-mail \_\_\_\_\_

**NOMINATOR(s)**

Name(s) \_\_\_\_\_

Title \_\_\_\_\_

Department/College \_\_\_\_\_

Institution \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone ( ) - Fax ( ) - E-mail \_\_\_\_\_

**NOMINEE BACKGROUND:** Is nominee a current member of NACADA:  Yes  No

# of years as a NACADA member: \_\_\_\_\_ # of years as member of this commission: \_\_\_\_\_

Please provide the following information in the order listed below (including letters):

1. **This completed nomination form**
2. **Supporting letter from the nominator**, providing evidence of nominee's
  - a. active participation in commission and/or steering committee activities
  - b. length of commission membership
  - c. length of NACADA membership
  - d. presentations at annual, regional, and state conferences on commission-related topics
  - e. commission-related contributions to *NACADA Journal*, *Academic Advising Today*, and other publications
  - f. Contributions to the local campus in support of commission goals and objectives
  - g. General willingness to work on commission needs and tasks, such as recruiting NACADA members to participate in commission-related projects, recruiting conference speakers to give presentations on commission-related topics, or evaluating commission-related conference proposals
  - h. Other examples of contributions and commitment to the specific goals and objectives of the commission.
3. **Letters of support from commission colleagues** (not to exceed three letters)

**Nominations must be sent in Word or pdf format via e-mail attachment** to the NACADA Executive Office at [jscheib@ksu.edu](mailto:jscheib@ksu.edu) or at [nacada@ksu.edu](mailto:nacada@ksu.edu) **no later than April 1, 2010.**

Awards will be announced *after* May 1, 2010. If you have any questions, call NACADA at (785) 532-5717 or send an e-mail to [nacada@ksu.edu](mailto:nacada@ksu.edu).