

Administrators' Institute Advisory Board Annual Meeting

October 1, 2019 at 11:00 am Central

Held virtually via the Zoom platform

Attendees: JP Regalado - outgoing Chair, Tara Warden – incoming chair, Chrissy Davis-Jones, Stephanie Kraft-Terry, Jerrett Kealey, Jennifer Leach, Kate Southwick; Jennifer Rush – EO Liaison

Unable to attend: Kathy Collins, Jennifer Dale, Cornelius Gilbert, Stephanie Hands, Rubab O'Connor, Bill Watts,

Agenda:

- Introductions
- Welcome incoming chair
 - Tara Warden, University of Cincinnati
- Welcome new members!
 - Bill Watts, University of Nebraska-Lincoln
 - Jennifer Leach, Southwestern University
 - Kathy Collins, Florida International University
- Thank you to our outgoing members!
 - Chrissy Davis Jones, Spokane Falls Community College
 - Kate Southwick, Metropolitan State University
 - Jennifer Dale, Hillsborough Community College
 - Cornelius Gilbert, Northern Illinois University
 - Jarrett Kealey, Rowan College at Burlington County
- Review our mission/purpose
 - Focus on how we can continually improve the Administrators' Institute and Advising Seminar for members
 - Give direction to faculty on the events
- Review of 2019 Report to the Administrative Division
 - Two (2) reports are submitted by the Advisory Board each year, Beginning of the Year and End of the Year
 - No comments from the Advisory Board on the report submitted
 - Call for suggestions of goals to work on in 2020 and forward – please send to JP, Tara and/or Jennifer
- Update on 2020 Winter Seminar and Institute
 - Focus on the HBCU collaboration with Complete College America and the NACADA HBCU Advising Community
 - Taking advantage of the 2020 location and clusters of HBCUs in the area
 - Open to all members – though the focus will be on HBCUs the topics covered would be applicable to all populations
 - Institute
 - Faculty have been selected; we will have two interns this year
 - We will be in New Orleans, LA
- Ideas for future Seminar Topics
 - Topics do need to consider who can present on the topic – are there experts available within NACADA to present
 - Typically the budget does not have monies set aside for hiring keynote speakers etc.
 - Comments:
 - Leadership Practice in Student Success
 - How do we educate the Administration who don't have authority but do have responsibility to educate administration with no knowledge of advising
 - This topic is discussed in Track B and concurrent sessions have been offered at the Administrators' Institute
 - Creating a Culture around Resilience/Mental Health of students as well as Advisors/Administrators
 - Advising Models | Processes within/streamlining
 - Small university and faculty advising are unique models, should there be a focus on them
- General Comments:
 - Institute: Track A and Track B do not get to interact as much as participants may like during the event; need to continue to look ways to “force” networking opportunities between the two tracks
- Call for future members of the Advisory Board – please reach out to JP, Tara or Jennifer with suggestions for potential Advisory Board members