



Admin Division Post-Conference Unit Report for the Academic Advising Administrator's Institute Advisory Board (Name of Advisory Board or Committee)

Submitted by: JP Regalado and Tara Warden (agentjpr@gmail.com/stopfetj@ucmail.uc.edu) (Name and email of Advisory Board or Committee Chair)

Please complete the forms below. The first form (the "Projects" table) asks each Chair to list all the projects or tasks their group is hoping to undertake this year. The second form on page two asks Chairs to identify ONE project that will be tracked, measured, and assessed. This assessed task is of high importance and fulfills important goals of the group and NACADA in accordance with the NACADA Strategic Plan. **November 15th** is the due date for the post-conference report. Send the final version to Reps: Teri Farr (tjarr@illinois.edu), Carol Pollard (Carol.Pollard@unt.edu) and EO liaison, Leigh Cunningham (Leigh@ksu.edu). Thank you!

Projects for this Year:	Strategic Goal that applies
Continue to maintain open communication with the Advisory Board and the Institute Faculty so there is no disconnect and each works to complement the work of the other. Work closely with the Advising Administration Community to bridge connection to the Institute.	Develop and sustain effective Association leadership
Provide cost effective and beneficial professional development experiences for Institute attendees.	Provide professional development opportunities that are responsive to the needs of advisors and advising administrators
Winter Seminar topic: Continue to identify relevant and engaging topics and work to get topic proposals as early as possible so topic can be selected and marketed appropriately. Update: AI 2020 HBCU Seminar was very well-received with many requests for the same or similarly inclusion-based topics in the future. AI 2021 Winter Seminar will be offered if appropriate to the Winter Institute schedule, still TBD.	Expand and communicate the scholarship of academic advising
Develop Plan for the cycling of faculty that maintains quality of the Institute but also continues to bring necessary diversity to the faculty. Sustain or expand diversity of the Advisory Board.	Foster inclusive practices within the Association that respect the principle of equity and the diversity of advising professionals across the vast array of intersections of identity AND Develop and sustain effective Association leadership

Please choose **one** project or task to highlight for the Division that will be measured and assessed this year. This assessed task is of high importance and fulfills important goals of the group and NACADA in accordance with the NACADA Strategic Plan. Begin by completing columns 1-6 (one through six) below. **August 15th** is the due date for the final report out on goals achieved for the year with columns 7 and 8 completed. If you have questions, contact Reps: Teri Farr (tjarr@illinois.edu) or Carol Pollard (Carol.Pollard@unt.edu).

1	2	3	4	5	6	7	8
NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities, or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (completed for the August 2019 report)	Future action(s) based on data (Data-informed decisions) (completed for the Aug. 2019 report)
Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	Academic Administrators (with either unit or campus wide responsibilities) that attend the institute will be given a relevant and useful professional development experience based on current national trends.	Faculty and management team need to continue to be knowledgeable of what is going on with the higher education landscape as well as continue to utilize feedback by Institute attendees.	We will continue to survey the attendees who attend the Institute and work to increase the number of survey responses.	The results of the survey as well as information from the Institute (attendance numbers, chair report) will go to this Institute’s Advisory Board for review and feedback.	We need to continue to be mindful of the economic climate and affordability for members to attend these events.	The Advisory Board was engaged in July 2020 to review the content of the Institute and provide data on needs and relevance in light of this year’s global pandemic crisis and impacts to academic advising. Management team and past chairs have been meeting to create responsive plans for the 2021 event. AI survey responses were low and need to be increased for 2021.	Content for AI 2021 may include new potential topics focused on: Leading Academic Advising in a shift to Remote Work and Learning, Racial Climate and the Role of Advising Leaders When Black Lives Matter, and Resource Changes and Impacts in Pandemic Times. Event design for 2021 is underway with management team and will engage faculty as appropriate.