

Division Unit Report for the Annual Conference Advisory Board

(Name of Advisory Board or Committee)

Submitted by Tom Mabry

(Name and email of Advisory Board or Committee Chair)

Please complete **Columns 1 through 6** and return by **November 1, 2015**, to Administrative Division Reps Kerry Kincanon, kerry.kincanon@oregonstate.edu, and Brett McFarlane, bmcfarlane@ucdavis.edu, with a copy to Administrative Division Liaisons Maxine Coffey, mcoffey@ksu.edu, and Jennifer Joslin, jejoslin@ksu.edu. Please copy your unit's Executive Office Liaison as well.

Two columns have been added to the November 2015 report form, providing a place to indicate which other units (if any) your group will collaborate with in achieving its 2015-16 outcomes, and what challenges (if any) you anticipate in achieving those outcomes. The Executive Office will compile a summary of the Administrative Division reports and provide it to all Division chairs for their use in identifying possible areas of future collaboration.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2016.

NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (Only completed in August 2016 report)	Future action(s) based on data (Data-informed decisions) (Only completed in August 2016 report)
1. Expand and communicate the scholarship of academic advising - Provide professional development opportunities that are responsive to the needs of advisors and advising	Conduct a review of the new tracks and keyword system for the Call for Proposals	Establish Advisory Board subcommittee to evaluate results from initial offering of the tracks and keywords.	2015 Annual Meeting feedback from those who submitted. Discussion with the Program Committee using the new system for the first time. Post survey to all delegates using the new tracks.	CIG Division	Open communication. Yearly subcommittee to oversee needed updates in tracks, definitions, keywords.	Subcommittee headed up by Andrea Harris completed a review of the new track system. Slight updates made.	Will continue reviewing the tracks yearly through the advisory board and subcommittee.

administrators- Engage in ongoing assessment of all facets of the Association							
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