

## Division Unit Report for the Annual Conference Advisory Board Submitted by Bruce Norris, Chair

Please complete **Columns 1 through 6** and return by **November 1, 2016**, to Administrative Division Reps Cecilia Olivares, [cecilia.p.olivares@gmail.com](mailto:cecilia.p.olivares@gmail.com) , and Brett McFarlane, [bmcfarlane@ucdavis.edu](mailto:bmcfarlane@ucdavis.edu) , with a copy to Administrative Division Liaisons Maxine Coffey, [mcoffey@ksu.edu](mailto:mcoffey@ksu.edu) , and Jennifer Joslin, [jejoslin@ksu.edu](mailto:jejoslin@ksu.edu) . Please copy your unit's Executive Office Liaison as well.

This report will reflect items from your unit's 2016-2017 plan of work. Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2017.

<b>NACADA Strategic Goal(s)</b> (List strategic goal(s) to which the outcome is related)	<b>Specific desired outcome</b> (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	<b>Actions, activities or opportunities for outcome to occur</b> (What processes need to be in place to achieve desired outcome)	<b>Outcome measurements &amp; related data instrument(s)</b> (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	<b>Other groups or individuals (if any) to connect with in achieving this outcome</b> (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	<b>Challenges (if any) anticipated in achieving this outcome</b> (How you plan to address difficulties that may arise as you work to achieve the outcome)	<b>Progress toward achieving outcome</b> <b>(Only completed in August 2017 report)</b>	<b>Future action(s) based on data</b> (Data-informed decisions) <b>(Only completed in August 2017 report)</b>
<b># 1. Expand and communicate the scholarship of academic advising</b> <b># 2. Provide professional development opportunities that are responsive to the needs of</b>	<b>Conduct a review of the new tracks and keyword system for the Call for Proposals</b>	<b>Appointed subcommittee to continue and conclude their work,</b>	<b>Feedback from 2016 Annual conference post conference evaluations, discussion among the Advisory Board membership, discussion with 2016 A.C. program committee</b>	<b>CIG Division</b>	<b>Open Communication with relevant stakeholders</b>	<b>Work of this subcommittee is complete, new tracks and keywords are in use for future annual conferences</b>	<b>Will continue to review feedback provided from post-conference evaluations, and stakeholders</b>

advisors and advising administrators							
# 1, # 2.	Discussion and review of current annual conference structure	Working task group appointed to review our annual conference structure (Two year work period, final report due at 2018 annual conference)	Discussion and solicited feedback on various aspects of our annual conference	Feedback to be sought from Board, Council, Division leadership, annual conference attendees	Need for inclusion of opinions from all stakeholders	Work is ongoing, with meetings and open discussion sessions set for the 2017 Annual Conference	Work is ongoing, with meetings and open discussion sessions set for the 2017 Annual Conference