



## Assessment Institute: Advisory Board

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MINTUES

Thursday, August 19<sup>th</sup>, 2021  
10:30-11:30a (Central) - Virtual

### Attendees

- **Beth Higgins, Chair filling vacant role**, University of Southern Maine (2019-2022)
- **Isaiah Vance, Incoming Chair**, Texas A&M University (2021-2023)
- **Kathy Zarges, Outgoing Chair**, Kent State University (2017-2020, 2020-2021)
- **Paul Higginson**, University of Florida (2021-2023)
- **Eushekia Hewitt**, College of the Albemarle (2021-2023)
- **Gregory Square**, Eastfield College (2019-2021)
- **Kelly Mata**, Ohio State University (2021-2023)
- **Mary Carmel Etienne**, Hofstra University (2020-2022)
- **Katie Henry**, John Hopkins University (2020-2022)
- **Jennifer Rush**, Executive Office Liaison

### Unable to Attend

- **Emilly Borthwick-Wong**, University of Reno Nevada (2020-2022)
- **Angela Bowlus**, Metropolitan State University (2020-2022)
- **Dana Parcher**, University of Colorado Boulder (2020-2022)
- **Monique Earl-Lewis**, Morehouse College (2020-2022)
- **Susannah Lawrence**, NC State University (2019-2021)
- **Lucia Maldonado**, Texas A&M International University (2019-2021)

- **Call to Order (B. Higgins)**

- **Chair Changes (K. Zarges)**

- Dan Chandler had to step down due to personal and professional issues
- Beth Higgins stepped in to fill the vacant role
- Isaiah Vance will come in as Chair for 2021-2023
- Kathy Zarges stayed on to assist Beth in 2021

- **End of Year Report (K. Zarges)**

- Report provided to members via email
- Creation of online Assessment Institute was the primary goal due to COVID-19 restrictions and inability to host the event in-person
- Did continue to work on collaborations with Assessment Advising Community and other related groups
- Continue to review curriculum of the Institute each year
- Fostered connections with attendees during the Virtual event via social engagement opportunities etc.



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- **2021 Assessment Institute Recap (I. Vance)**
  - Event Evaluations
    - Review individually prior to meeting (“AS21-Event-AdvBrd”)
    - Be prepared to discuss noteworthy aspects
  - Structural Planning
    - Plenaries
    - Concurrent sessions
    - Workgroups
  - Considerations
    - What should be retained from the '21 virtual Institute?
    - What changes did we anticipate for '21 that were put on hold but should be reintroduced?
    - Other opportunities for improvement?
  - **Comments/Discussion**
    - Participants enjoyed having access to the videos of the sessions
      - Plenary 1 & 2 did have videos sent early for viewing before the event
      - Allowed for more time spent on discussion
    - Participants like being able to go back to view session videos that they were not able to attend during the actual event
    - Does Pillar Documents Concurrent Session need reviewed or consider alternate delivery method (pre-video) – showed less relevance than other sessions
    - Should we look at a New Attendee web area with videos/hints for attending for the first time
    - Work Groups – liked the ability to break out into smaller groups to work
    - Should we look at categorizing sessions (Foundational, Intermediate, Advance, etc.)
    - Strived to provide several engagement opportunities in a virtual environment to help participants make connections
      - Helped for those attending individually make connections
    - This virtual institute set the bar for all other virtual events – very impressive
      - Institute was well organized, flowed well, EO staff was amazing
    - Do we need new topics for those who have attended multiple times in the past
    - Maybe split the Plenary by new and returners
    - Will there be a hybrid option in the future
      - Still to be determined, must remain consistent across all the Institutes
    - Retain the pre-videos and discussion group for Plenary
    - Create a flyer by role – if you are a XYZ consider attending these sessions etc.
- **Recognition of Outgoing & Incoming Members (I. Vance)**
  - Outgoing
    - Susannah Lawrence (North Carolina State University)
    - Lucia Maldonado (Texas A&M International University)
    - Gregory Square (Eastfield College)
    - Kathy Zarges – outgoing Chair (Kent State University)
  - Incoming
    - Eushekia Hewitt (College of Albemarle)
    - Paul Higgerson (University of Florida)
    - Kelly Mata (The Ohio State University)
  - Call for New Advisory Board Members for 2022-24
    - Nomination solicitation beginning March 2022



### **Assessment Institute: Advisory Board**

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- **Beginning of the Year Report (I. Vance)**
  - Potential Goals – will be sent via email
    - If you have feedback or items for consideration, please reach out to Isaiah Vance.
  
- **Adjourn**