



**Awards Committee Annual Conference Meeting
October 11, 2017**

Present: Cynthia Pascal (Chair), Karen Lewis, Cecilia Oliveras (Admin Division rep), Brandan Lowden, Jennifer McCaul, Alex Kunkle, Sherrie Jensen, Karen Hauschild, Jeremy Thomas, Zoranna Jones, Megumi Makino-Kanehiro.

Guests: Leah Panganiban, Marilee Lukifer

EO Liaison: Dawn Krause

Chair Cynthia Pascal called the meeting to order and led the group through the meeting agenda.

- I. **Welcome, introductions and overall announcements**

- II. **The Year in Review**
 - a. Division Unit Report
 - i. There is a solid rubric template in place that we want to model (Region 2 Awards rubric). Incoming Chair will put subcommittees in place to work on these in 2018.
 - ii. Statistics – did not increase the overall applications for individual awards/scholarships (goal for 2017), however, did add several new scholarships
 - iii. International Conference Scholarship will be added in 2018 – waiting on a meeting at EO to determine number of awards
 - iv. Leigh Schaffer Award also added under the purview of the PAB
 - v. Committee selections for 2018. Subcommittee Chairs are all continuing through 2018 and have added readers in their specialty areas.

- III. **Discussion of revisions to the New Advisor Annual Conference Scholarship**
 - a. Added a minimum of 1 year of employment as a professional advisor as a requirement. Rationale: Advisors with less than 1 year of experience have a hard time competing with those on the other end of the spectrum (3 years).
 - b. Additional discussion on “need” based scholarships and how to determine if someone cannot get funding to attend Annual Conference.

- IV. **Awards Ceremony details**
 - a. Arrival, tasks, assistance, set-up, start time, etc.