Awards Committee Annual Conference Meeting
October 11, 2017

Present: Cynthia Pascal (Chair), Karen Lewis, Cecilia Oliveras (Admin Division rep), Brandan Lowden, Jennifer McCaul, Alex Kunkle, Sherrie Jensen, Karen Hauschild, Jeremy Thomas, Zoranna Jones, Megumi Makino-Kanehiro.
Guests: Leah Panganiban, Marilee Lukifer
EO Liaison: Dawn Krause

Chair Cynthia Pascal called the meeting to order and led the group through the meeting agenda.

I. Welcome, introductions and overall announcements

II. The Year in Review
   a. Division Unit Report
      i. There is a solid rubric template in place that we want to model (Region 2 Awards rubric). Incoming Chair will put subcommittees in place to work on these in 2018.
      ii. Statistics – did not increase the overall applications for individual awards/scholarships (goal for 2017), however, did add several new scholarships
      iii. International Conference Scholarship will be added in 2018 – waiting on a meeting at EO to determine number of awards
      iv. Leigh Schaffer Award also added under the purview of the PAB
      v. Committee selections for 2018. Subcommittee Chairs are all continuing through 2018 and have added readers in their specialty areas.

III. Discussion of revisions to the New Advisor Annual Conference Scholarship
   a. Added a minimum of 1 year of employment as a professional advisor as a requirement. Rationale: Advisors with less than 1 year of experience have a hard time competing with those on the other end of the spectrum (3 years).
   b. Additional discussion on “need” based scholarships and how to determine if someone cannot get funding to attend Annual Conference.

IV. Awards Ceremony details
   a. Arrival, tasks, assistance, set-up, start time, etc.