Global Awards Committee
Annual Meeting – Part 1
September 28, 2023, at 11:00 AM CT

Zoom Link: https://ksu.zoom.us/j/94259450256?pwd=ZGZNWk5mTnJCQUZudzdDREZwVVl6QT09

Attendance:
Jesse Poole, Liz Alcantara, Lynn O’Sickey, Thomas Beckwith, Brandan Lowden, Karen Lewis, Dana Hebreard, Patricia MacMillan

Meeting came to order at 11:05 AM Central Time

Business Meeting Minutes
1. Welcome new members!
   a. Meeting format: short light business meeting; will conduct a formal business meeting post-Annual Conference when incoming Chair Amber King is able to attend.
   b. Made some significant changes and created new momentum – Jesse expresses gratitude.
2. Thank you to all the outgoing members!
3. Incoming GAC Chair: Amber King
4. Current Committee Goals
   a. Jesse and Amber had an initial transition meeting and exchanged information regarding goals. Jesse anticipates that the Goals will remain the same and likely continue the work that has begun, but that will be determined after Annual Conference.
   b. Review Advising Award – Primary Role
      i. The anticipated big goal for next year might be the review of the structure to the Primary Award winners and what that might look like in the future.
   c. Review and amend ALL existing awards and scholarships to a universal format.
      i. Collaborative project with Region Awards and work will continue.
   d. Create rubrics for all existing awards and scholarships.
   e. Create review guidelines and processes for GAC Chair.
      i. Amended the Committee Guidelines to provide more clarity between leadership and membership transition.
5. Pending Goals & Initiatives
   a. Improve communication plan to solicit more nominations for awards/scholarships.
      i. Post-COVID, still experiencing low nomination numbers and continue to see some Big Award categories with no nominations at all. Would like to increase the nominations for all categories in future award cycles.
   b. Explore any gaps in equity that may exist.
   c. Create an Award Reader Training Video.
   d. Create guideline video for award submissions.
      i. Whoever works on the last two goals should work in collaboration with the Executive Office to ensure that the tutorials are timeless. Will require design, develop, edit, clip, etc. production.
6. Awards Update
a. All category nominations were reviewed, scored, and winners were selected. We are excited about the ceremony at the Annual Conference next week.

7. Scholarship Updates
   a. Research Institute and Global Conference was on hold for 2023, pending for next year on decision to hold the program. Categories will likely not open in January due to uncertainty.

8. Membership Renewals
   a. As a committee member, please ensure that your NACADA membership is up to date.

9. Advising Award – Primary Role Review Committee
   a. The subcommittee will be restructured due to members cycling off the GAC and depending on Amber’s decision moving forward on what goals to focus on.
   b. Proposed removing the Certificate of Merit award in the Outstanding Advising Awards…conversation and concerns were brought to attention as the review was completed, but decision has not been made. The COMs served a purpose at one point, do they still?

10. Review Process for Creating New Award/Amending Committee
    a. The form and process for this was complete; Jesse will share updates with Amber.
    b. Need to create a form for amending existing awards and then Jesse will send all documents to the EO.

11. Program Award Naming Review Committee
    a. The purpose was to review the website to create consistency in the Program Award category as some years names of nominators were listed and other years programs were listed.
    b. Thank you to committee members: Sam G., Karen, Kimmy, and Patricia for completing this task.

12. Rubric Review/Creation Committee
    a. We have 9 awards that need rubrics.
    b. Completed 2 rubrics, 7 left to complete.
    c. Thank you to everyone who assisted in this task. Lynn volunteered to help lead that charge and will continue to work on this in the next year.

13. Other Updates
    a. Update language for the Advisor Primary Role related to accreditation and eligibility. See Liz’s email on 3/27/23 for details and more information.

14. Headshot Collection
    a. We have everyone’s headshot!!
    b. New members: Google folder for headshot upload:
       https://drive.google.com/drive/folders/1Vq1b4cjrIvzsF3AKIMxCqdNxuc7OTaTF?usp=sharing
       i. Please save as: Last Name, First Name

15. Changes to Annual Conference schedule
    a. Awards Ceremony will now be on the first full day of the conference (this year it is on Thursday).
    b. Member Attendance: Karen Lewis, Dana Hebreard, Thomas Beckwith
    c. Volunteer Sign Up & Tasks: Jesse will send out a call for volunteers via email.
       i. Table Tents
       ii. Attendee & Guest Check In – Lynn, Dana
       iii. Escorting attendees to their seats
       iv. Set up Photo Backdrop
    d. Volunteer Reporting Time: 3:30 PM EST
    e. Awards Ceremony Overview (details and updates) (Liz)

Date: Thursday, October 5, 2023
Time: 5:00 p.m. - 6:30 p.m. Eastern Time
Pictures Doors will open at 4:15 PM
Place: Rosen Shingle Creek, Panzacola Ballroom G2/H3/H4

i. Committee members, please complete RSVP Form: https://forms.gle/aQGEq7ie4ndUK2Nu7
ii. Please ensure that only those on the guest list are admitted, ensuring food and seating is good.
iii. Not an open bar. Guests will receive a ticket good for one drink at the cash bar.
iv. GAC Group Photo

16. Late Award Category Nominations (re-opened categories in Aug/Sept for additional nominations)
   a. Virginia Gordon Award: Winner - Charlie Nutt
   b. Charlie Nutt Award: No winners

17. Good of the Order
   a. Volunteer Opportunity (Thomas Beckwith) – If attending a concurrent session, please consider volunteering to take the headcounts.