

Admin Division Post-Conference Unit Report for the Emerging Leaders Program Advisory Board _____ (Name of Advisory Board or Committee)
Submitted by: Amy Korthank, amy-korthank@uiowa.edu _____ (Name and email of Advisory Board or Committee Chair)

Please complete the forms below. The first form (the “Projects” table) asks each Chair to list all the projects or tasks their group is hoping to undertake this year. The second form on page two asks Chairs to identify ONE project that will be tracked, measured, and assessed. This assessed task is of high importance and fulfills important goals of the group and NACADA in accordance with the NACADA Strategic Plan. **November 15th** is the due date for the post-conference report. Send the final version to Reps: Teri Farr (tjarr@illinois.edu), Carol Pollard (Carol.Pollard@unt.edu) and EO liaison, Leigh Cunningham (Leigh@ksu.edu). Thank you!

Projects for this Year: 2019-2020	Strategic Goal that applies
Expanding Engagement Subcommittee: <ul style="list-style-type: none"> Follow up on last year’s ELP Alumni survey. Determine action items that need to be planned and developed based on data. Mentor Recruitment- nomination tool to nominate potential mentors: Due date in place by end of Nov, online Dec. 2020- ELP 15 year reunion- work with Farrah in EO and Annual Conference Committee to plan: Due ASAP 2020 Incoming/Mid-Term Social at Annual conference: Plan Due September 2020 	4. Foster inclusive practices within the Association that respect the principle of equity and the diversity of advising professionals across the vast array of intersections of Identity 5. Develop and sustain effective Association Leadership. 6. Engage in ongoing assessment of all facets of the Association
Marketing / Communications subcommittee: <ul style="list-style-type: none"> Continue to garner publications and videos related to ELP Keep ELP social media up to date 	4 & 5
Conference Presentation Organization subcommittee: <ul style="list-style-type: none"> Solicit, organize, and train presenters for ELP presentations at regional and international conferences. 	4 & 5
Connection to Sustainable Leadership Committee <ul style="list-style-type: none"> Connect with the Sustainable Leadership subcommittee to gain understanding of their work and offer assistance with the development of alternative leadership pathways for members who are not selected for ELP and/or continuing pathways for ELP alum Develop process for contacting non-selected ELP applicants with information about alternative involvement / leadership possibilities 	4 & 5
Annual Conference Subcommittee: <ul style="list-style-type: none"> Organize Annual conference ELP presentation Organize and Run Orientation Review subcommittees 	4 & 5

Please choose **one** project or task to highlight for the Division that will be measured and assessed this year. This assessed task is of high importance and fulfills important goals of the group and NACADA in accordance with the NACADA Strategic Plan. Begin by completing columns 1-6 (one through six) below. **August 15th** is the due date for the final report out on goals achieved for the year with columns 7 and 8 completed. If you have questions, contact Reps: Teri Farr (tjfarr@illinois.edu) or Carol Pollard (Carol.Pollard@unt.edu).

1	2	3	4	5	6	7	8
NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities, or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (completed for the August 2019 report)	Future action(s) based on data (Data-informed decisions) (completed for the Aug. 2019 report)
4. Foster inclusive practices within the Association that respect the principle of equity and the diversity of advising professionals across the vast array of intersections of Identity 5. Develop and sustain effective Association Leadership.	Develop process for contacting non-selected Emerging Leader applicants with timely information about alternative involvement / leadership possibilities and connect them with the appropriate people.	-develop procedures as to who sends follow-ups to regret letters and when to applicants who did not make the ELP program. -develop templates of said communication as to be consistent across senders yet customizable to individual applicant's leadership goals.	Measurable outcome will be follow-ups to regrets letters/packets sent mid-April, after selection process, by a team from the ELP-AB. We will also be following up with these people to assess the helpfulness of letters/packets on assisting them with their NACADA leadership goals, thus reviewing and tweaking information for each application season.	Work with Sustainable Leadership to incorporate materials on 'leadership pathways' or 'guides' that they may develop.	We are not sure of timeline for the Sustainable NACADA Leadership Committee development of materials and may have to develop some of our own until official materials are available.	Procedures for email follow-up to ELP regrets are made. We will be sending a email follow-up letter that comes from ELP-AB Chair that is tailored to the individual NACADA members leadership interests based on ELP application. Templates are currently being developed. Timeline to be done by April. These letters will give specific current contacts and information, those contacts will be cc'd to facilitate connections.	Send individualized letters in April to ELP applicants who were not chosen for the year.

