

Admin Division

Year-End (August 2021) Unit Report for the Emerging Leaders Program Advisory Board

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Please complete the forms below. The first form (the “Projects/Tasks” table) asks each Chair to list all the projects and/or tasks their group is hoping to undertake this year. The second form on page two asks Chairs to identify ONE of these projects/tasks that will be tracked, measured, and assessed. This assessed project/task should be one considered of high importance which fulfills goals of the group in accordance with the NACADA Strategic Plan. **December 15th** is the due date for this Year-Beginning report. Send the final version to Division Reps **Carol Pollard** (Carol.Pollard@unt.edu) and **Wiona Porath** (wporath1@jhu.edu), EO Liaison, **Leigh Cunningham** (Leigh@ksu.edu), and your unit’s EO Liaison. Thank you!

Projects/Tasks for this Year:	Strategic Goal that applies
Engagement Subcommittee (socials) <ul style="list-style-type: none"> ● ELP 15-year reunion (postponed) - determine if we want to do an all-ELP social in Cleveland and work with EO to secure funding and space ● 2021 Incoming/Mid-Term Social at Annual conference: Plan (finalized) Due September 2021 ● All ELP socials (virtually) between Jan-October: work with Leigh to determine frequency & schedule/advertise 	SG4
Conference Presentation subcommittee: <ul style="list-style-type: none"> ● Solicit, organize, and train presenters for ELP presentations at regional and international conferences. ● Develop an “on demand” presentation for virtual conferences 	SG4, SG5
Orientation Subcommittee: <ul style="list-style-type: none"> ● Review orientation format: in light of shift to virtual and changes required this year, determine if Orientation format should be adjusted for future years ● Organize and Run Orientation ● Organize Annual conference ELP presentation proposal submission 	SG5
Marketing/Recruitment subcommittee: <ul style="list-style-type: none"> ● Mentor Recruitment - nomination tool was developed and needs to be advertised to encourage mentor applications ● Emerging Leader Recruitment ● Social Media, Blog post (January) 	SG4, SG5
Ad Hoc subcommittee: <ul style="list-style-type: none"> ● Alumni Engagement project - review data collected from survey and determine next steps ● Develop process for contacting non-selected ELP applicants with information about alternative involvement / leadership possibilities 	SG5, SG6

Full Board	SG6
<ul style="list-style-type: none"> Review Mentor and Leader applications to determine who will be in the next ELP class 	

Please choose **one** of the above projects or tasks to highlight for the Division that will be measured and assessed this year. As noted on the previous page, this assessed project/task should be one considered of high importance which fulfills goals of the group in accordance with the NACADA Strategic Plan. For this Year-Beginning report, please complete columns 1-6 (one through six) below. The final report on goals achieved for the year, which will be due in **August 2021** (date TBD), will include the completion of columns 7 and 8. If you have questions, contact the Reps or Liaison.

1	2	3	4	5	6	7	8
NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities, or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (to be completed for the August 2021 report)	Future action(s) based on data (Data-informed decisions) (to be completed for the August 2021 report)
SG4, SG5, SG6	Comprehensive review of the ELP orientation process and requirements (including attending conferences in person in order to participate in the program)	AB made a recommendation to the EO about moving forward with virtual orientation for the next ELP class; Marketing committee will advertise the program as virtual in an effort to encourage more applications; Orientation team will adjust planning to all virtual for 2021	Informal focus group of participants who went through virtual orientation in 2020 has led to the recommendation that the program does not require an in person experience to have successful mentor pairings and to begin the ELP goal setting	EO staff	Currently do not anticipate any challenges as we have already heard back from the EO and they are on board with moving to a completely virtual format for this year (and possibly future years). There is of course some element of in person networking we would miss out on by moving to 100% virtual	Held all orientation activities virtually for the new incoming class; marketing outreach yielded a similar candidate pool to previous years; informal anecdotal feedback received from the class was mostly positive	Will need to assess the benefits of meeting a mentor in person at annual conferences in order to determine if future classes should be oriented completely in person or if program requirements should be changed to attending the first and last, or just the first Annual when entering the program