

Division Unit Report for the Finance Committee _____ (Name of Advisory Board or Committee)

Submitted by Lisa G. Peck _____ (Name and email of Advisory Board or Committee Chair)

Please complete **Columns 1 through 6** and return by **November 1, 2016**, to Administrative Division Reps Cecilia Olivares, cecilia.p.olivares@gmail.com, and Brett McFarlane, bmcfarlane@ucdavis.edu, with a copy to Administrative Division Liaisons Maxine Coffey, mcoffey@ksu.edu, and Jennifer Joslin, jejoslin@ksu.edu. Please copy your unit's Executive Office Liaison as well.

This report will reflect items from your unit's 2016-2017 plan of work. Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2017.

NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (Only completed in August 2017 report)	Future action(s) based on data (Data-informed decisions) (Only completed in August 2017 report)
(6) Engage in ongoing assessment of all facets of the organization (5) Develop and sustain effective Association leadership.	Regularly review and discuss quarterly budget summaries. Continue growing the Scholarship Fund and build on 2015-16 ideas. Identify accounting concerns and/or necessary actions related to its growth.	Schedule and hold quarterly Finance Committee meetings. (1) Develop a philanthropic strategic plan and pilot new opportunities for giving (2) Implement one or two of the scholarship ideas	Four or more meetings held annually. Provide videos and facilitated training to new 2016 members. Complete named actions; strive for measurable increase in scholarship donations over 2016-17.	Partnership with EO and Board of Directors and other Committees, Advisory Boards and units as needed. Partnership with EO as well as other NACADA Divisions. Work with Regions on scholarship ideas for region conferences.	n/a	February and May meetings held; July was training; September and October meetings planned. <i>Donate Now</i> button added in Nov. 2016 11/2016 – 8/2017 donations = \$4,207 versus \$1,286 for 11/2015 – 8/2016 Leigh Shaffer Journal Award created / added to web August 2017 First-ever NACADA	Review timeline for planning scholarship fundraisers in the future. Work on more ways to raise funds in addition to annual conference fundraiser and “donate

		generated by the Scholarship Subcommittee (3) Continue to provide marketing input and support for further development.				FUNdraiser reception is 10/12/17 St. Louis videos planned for future fundraising activity 2018 Phoenix fundraiser reception on horizon	now” button; partner with regions on fund-raising.
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