

Admin Division Annual Report for the Finance Committee
Submitted by Wiona Altic Porath; wporath1@jhu.edu

*Please complete **Columns 7 and 8** (based on the content in Columns 1-6 as listed in your November 2018 report) and **return by August 15, 2019**, to Administrative Division Reps, Steve Viveiros, viveiros_steven@wheatoncollege.edu, and Teri Farr, tjarr@illinois.edu, with a copy to Interim Administrative Division Liaison Charlie Nutt, cnutt@ksu.edu. Please copy your group's Executive Office Liaison as well. Thanks!*

NACADA Strategic Goal(s) (List strategic goal/s to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve the desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use, e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (Only complete d in Aug. 15 report)	Future action/s based on data (Data-informed decisions) (Only completed in Aug. 15 report)
(6) Engage in ongoing assessment of all facets of the organization	Regularly review and discuss quarterly Budgets summaries by holding quarterly finance committee meetings	Zoom Meetings, Email announcements, Quarterly reports and budget proposals and summaries	Meeting dates with zoom recorded meetings; Annual meeting at Annual Conference	EO Rep, Board	Meeting time/date agreement-will send doodle polls	Meetings held: Q1 on 2/11/19; Q2 on 5/8/19; Q3 on 8/6/19 and Q4 to be held on 10/20/19	Continue to Regularly review and discuss quarterly Budgets summaries by holding quarterly finance committee meetings
(5) Develop and sustain effective association leadership (2)Provide profession	Continue to grow the Scholarship fund by continuing to explore fundraising ideas with a subcommittee for Fundraising as part of the finance committee	Advertising of Scholarship fundraiser. Donate now button.	Amount raised.	Any and all. Particularly Board and Council. Support from EO.	EO graphics, regions, online registration for fundraiser. Chair to email region chairs with the save the dates.	Unsolicited year-to-date (YTD thru 7/30/18) donations to NACADA Scholarship Fund:	Continue to develop fundraiser. Possible capital campaign tied to Infograph goal.

<p>al development opportunities that are responsive to the needs of advisors and advising administrators</p>						<p>\$1,091 2018 Scholarship Donations : \$7,713, including \$2,681 from FUNdraiser KSU College of Ed Charlie L. Nutt Scholarship Fund: \$21,684 YTD (7/18/19)</p>	
<p>(5) Develop and sustain effective association leadership (2) Provide professional development opportunities that are responsive to the needs of advisors and advising</p>	<p>Develop and a release a "Giving Tuesday" type Video for the 40th Annual Celebration. How I support NACADA videos.</p>	<p>Consider reviewing the videos of Deb Dotterer, Steve Viveiros and Megumi Makino-Kanehiro made in Phoenix (2018) for possible use of one in 2019 consistent with Giving Tuesday messages in 2018 and 2017. . These do not ask for money but instead end with a message of gratitude (generally imprinted on the last frame) for the many ways advisors give back</p>	<p>Completion and release of video of "how I give"</p>	<p>Michele Holaday @ EO. EO liaison. Rusty (for production). Consultation possible with Matt Markin to make a fun video</p>	<p>Recruitment of people. Timing. Work with EO.</p>	<p>Ongoing project</p>	<p>Ongoing project</p>

<p>administrators</p>		<p>to students daily.</p>					
<p>(4) Foster inclusive practices within the Association that respect the principle of equity and the diversity of advising professionals across the vast array of intersections of identity (5) Develop and sustain effective association leadership</p>	<p>Develop an Infographic for the Finance Committee for the website so that NACADA funds and what they are used for is more transparent for membership</p>	<p>Show dollars awarded and quantity for past 5 years (2014 – 2018) for: awards/scholarships made (see attached document) research grants made 2014 – 2018: ELP Support, Etc. in visual format.</p>	<p>Completion and release of infographic</p>	<p>Alan@EO; Charlie Nutt;</p>	<p>Roll out of campaign; Graphics—work with EO for numbers and graphics</p>	<p>Ongoing project: note this was to be completed in Summer 2019, but with Peggy’s transition to retirement we will likely complete in fall 19.</p>	<p>Ongoing Project</p>

4) Foster inclusive practices within the Association that respect the principle of equity and the diversity of advising professionals across the vast array of intersections of identity (5) Develop and sustain effective association leadership	Develop a video for NACADA website about the finance committee to enhance understanding for membership (year 2 goal).	Use Zoom and select FC members, create and record a video incorporating committee membership information from our web page and other relevant information.	Completion of video	EO, video editing and video.	Add to website. Work with EO	Ongoing project	Ongoing project
5) Develop and sustain effective association leadership	Update Videos for Training for Finance Committee	Work with EO to establish updated training videos	Completion of training videos	EO, video and editing	EO, Video Edit	Upcoming project	Upcoming Project