



Admin Division Year-End (August 2021) Unit Report for the NCAA Advisory Board

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Please complete the forms below. The first form (the “Projects/Tasks” table) asks each Chair to list all the projects and/or tasks their group is hoping to undertake this year. The second form on page two asks Chairs to identify ONE of these projects/tasks that will be tracked, measured, and assessed. This assessed project/task should be one considered of high importance which fulfills goals of the group in accordance with the NACADA Strategic Plan. **December 15th** is the due date for this Year-Beginning report. Send the final version to Division Reps **Carol Pollard** (Carol.Pollard@unt.edu) and **Wiona Porath** (wporath1@jhu.edu), EO Liaison, **Leigh Cunningham** (Leigh@ksu.edu), and your unit’s EO Liaison. Thank you!

Projects/Tasks for this Year:	Strategic Goal that applies
Continue to grow partnership with N4A to update and improve Academic Success and the Student-Athlete online course	Expand and communicate the scholarship of academic advising
Develop working relationships with other advising communities and advisory boards	Provide professional development opportunities that are responsive to the needs of advisors and advising administrators
Continue to offer Munch and Learn sessions each semester with the potential to have them pre-recorded to offer greater viewing opportunity	Provide professional development opportunities that are responsive to the needs of advisors and advising administrators
Update course facilitator guide with curriculum changes	Expand the use of innovative technology tools and resources to support the work of the Association

Please choose **one** of the above projects or tasks to highlight for the Division that will be measured and assessed this year. As noted on the previous page, this assessed project/task should be one considered of high importance which fulfills goals of the group in accordance with the NACADA Strategic Plan. For this Year-Beginning report, please complete columns 1-6 (one through six) below. The final report on goals achieved for the year, which will be due in **August 2021** (date TBD), will include the completion of columns 7 and 8. If you have questions, contact the Reps or Liaison.

1	2	3	4	5	6	7	8
NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities, or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (to be completed for the August 2021 report)	Future action(s) based on data (Data-informed decisions) (to be completed for the August 2021 report)
Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	By expanding our members' knowledge of the complexities involved in advising college student-athletes, we are able to share valuable information that can be implemented in their advising practice.	The Summer 2020 Academic Success and the Student-Athlete online course was a success as it was the first time that we partnered with N4A to develop course material. We are planning to continue this partnership, but we have found that the material needs to be tailored more toward course participants who are already actively working with the student-population.	Through the post-participation survey that was sent out, we have learned what went well with the course, what we need to change, and what could potentially be added to the course.	We will partner with the Advising Student-Athletes Community to help market this course to the NACADA membership. In addition, we will continue to work with members of N4A.	We will create a sub-committee that will focus on developing course material that works for new and veteran advisors. This group will consist of members from the NACADA NCAA Advisory Board as well as volunteering members from N4A. They will be the decision makers and, potentially, the facilitators for the course in Summer 2021.	Members from the NCAA Advisory Board worked with N4A members to update and modify the course material. The final project was also modified to accommodate those participants who have been working with student-athletes more often. We decided to pair those working in Athletics with those who do not.	In the future we plan to try to offer staggered start/end dates for the course as well as dates throughout the year to better fit the schedules of the students taking the course.