

Professional Development Committee

October 21, 2019 ~~~ Louisville, KY

Present

[Deb Dotterer](#), Chair (2018-2020), Michigan State University, Region 5 (2016-2020)
[Teri Farr](#), Immediate Past Chair (2015-2018), University of Illinois-Urbana-Champaign, Region 5 (2012-2020)
[Josephine Volpe](#), The University of Illinois at Chicago, Region 5 (2016-2019)
[Maureen Schafer](#), University of Iowa, Region 6 (2017-2019)
[Dawn Fettig](#), University of Colorado-Boulder, Region 10 (2017-2019)
[Karen Lewis](#), University of Maryland-College Park, Region 2 (2018-2020)
[Ivette Barbosa](#), IUPUI, Region 5 (2018-2020)
[Carol Pollard](#), University of North Texas, Region 7 (2018-2020)
[Barbara Smith](#), University of Texas-San Antonio, Region 7 (2018-2020)
[Chi Lo](#), Santa Clara University, Region 9 (2018-2020)
[Gavin Farber](#) (AT&D Advising Community Chair, 2019-2021), Temple University, Region 2 (2019-2021)
[Richard Finger](#), Lehman College-CUNY, Region 1 (2019-2021)
[Steve Viveiros](#), Wheaton College, Region 1 (2019-2021)
[Margaret Mbindyo](#), Millersville University, Region 2 (2019-2021)
[Andrew Millin](#), Stevens Institute of Technology, Region 2 (2019-2021)
[Scott Byington](#), Central Carolina Community College, Region 3 (2019-2021)
[Jennifer McCaul](#), University of West Florida, Region 4 (2019-2021)
[Angie Swenson-Holzinger](#), University of Wisconsin-Eau Claire, Region 5 (2019-2021)
[Soyla Santos](#), University of Texas at Arlington, Region 7 (2019-2021)
[Sarah Kylo](#), Oregon State University, Region 8 (2019-2021)
[Leigh Cunningham](#), NACADA Executive Office Liaison

Guests: Rebecca Hapes, Katie Bush, Ashley Winterrowd, Benjamin Stewart

Absent

[Rhonda Christian](#), Durham College-Oshawa Campus, Region 5 / International (2016-2019)
[Elodie Goodman](#), Spokane Fall Community College, Region 8 (2017-2019)
[Julie Givans Voller](#), Phoenix College, Region 10 (2017-2019)
[Sherrie Dennee](#), American Public University, Region 3 (2018-2020)

Discussion Items

- Deb welcomed everyone and asked them to self-introduce. She thanked outgoing members for their service.
- Deb reported that there was nothing new from the Administrative Division meetings that will affect the group's ongoing work.
- Subcommittee Updates
 - Gap Analysis (Deb, Joey, Dawn, Jennifer, Chi, Steve, Madeline) – Deb reported that the group is in the final stages of data review and will be ready to submit their report to the BoD in time for mid-year meetings.
 - Proposal system—CCs addition. As Deb as previously reported, CC identification has been incorporated into the Region conferences proposal system. She will follow up with taking this forward to the 2020 Annual Conference.
 - Resources-CC (Maureen, Chi, Sherrie) – Maureen gave overview/update. If this work is going to continue, a new lead will be needed, as Mo is going off. She has drafted a description for Deb of what she thinks would need to happen next.
 - Career (Andrew, Gavin, Richard, Soyla, Madeline) – Andrew explained his intention for the initiative (for guests and incoming members). Process has been clarified: in order to request re-formation of the former Member Career Services Committee, the group needs to gather data that would support this

intention, and then prepare a request that can first be submitted to the division reps for division review and consideration. If the division supports it, then it would be submitted up to the BoD. Thus, the group's next steps will be:

- gather information about what career-related initiatives are currently taking place at the Regions, and what level of interest they are attracting. Andrew stated that he intended to contact the Region Chairs, but Karen Lewis, who is a Regional Division Rep, informed him that the appropriate procedure would be for him to work through the Reps, rather than going directly to the Chairs.
 - put in a proposal to do a concurrent or panel session at 2020 Annual Conference for the purpose of sharing ideas and getting feedback that could be then included in a proposal to the Admin division.
- Gap Analysis Group Activity – Deb conducted activity and will share what she has learned from it once she has had a chance to review all the post-its.
 - ACTION ITEM – Leigh will send out a doodle for next meeting as soon as possible after returning home. The group will work on establishing future goals at that meeting.