

Admin Division Year-Beginning (Post-Conference) Unit Report for the Professional Development Committee

Submitted by: Barbara Smith, Barbara.Smith@utsa.edu

Please complete the forms below. The first form (the “Projects/Tasks” table) asks each Chair to list all the projects and/or tasks their group is hoping to undertake this year. The second form on page two asks Chairs to identify ONE of these projects/tasks that will be tracked, measured, and assessed. This assessed project/task should be one considered of high importance which fulfills goals of the group in accordance with the NACADA Strategic Plan. **December 15th** is the due date for this Year-Beginning report. Send the final version to Division Reps **Carol Pollard** (Carol.Pollard@unt.edu) and **Wiona Porath** (wporath1@jhu.edu) and EO Liaison, **Leigh Cunningham** (Leigh@ksu.edu). Thank you!

Projects/Tasks for this Year:	Strategic Goal that applies
Do a formal extensive review of all the explanatory material that is included in the Core Competencies Guide book.	https://nacada.ksu.edu/About-Us/Vision-and-Mission.aspx Strategic Goal #2: Provide professional development opportunities that are responsive to the needs of advisors and advising administrators Strategic Goal #4: Foster inclusive practices within the Association that respect the principle of equity and the diversity of advising professionals across the vast array of intersections of identity
Follow up with the NACADA Council and Board of Directors regarding the recommendations put forward by the PDC from the PDC sub-committee	
PDC will collaborate with advising community to offer a Professional Development Training Webinar	Strategic Goal #2: Provide professional development opportunities that are responsive to the needs of advisors and advising administrators
Follow up to ensure core competencies are reflected in publication and conference abstracts	
Work with Region Chairs and NACADA EO Regional Division liaisons to determine the dates and times of the core competencies session schedule to promote on PDC website	Strategic Goal #1: Expand and communicate the scholarship of academic advising

Please choose **one** of the above projects or tasks to highlight for the Division that will be measured and assessed this year. As noted on the previous page, this assessed project/task should be one considered of high importance which fulfills goals of the group in accordance with the NACADA Strategic Plan. For this Year-Beginning report, please complete columns 1-6 (one through six) below. The final report on goals achieved for the year, which will be due in **August 2021** (date TBD), will include the completion of columns 7 and 8. If you have questions, contact the Reps or Liaison.

1	2	3	4	5	6	7	8
NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities, or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (to be completed for the August 2021 report)	Future action(s) based on data (Data-informed decisions) (to be completed for the August 2021 report)
Strategic Goal #2: Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	Debut a second edition Core Competencies Guide at the 2022 conference	Develop an extensive review process for Core Competencies Guide Establish 3 subcommittees with each focused on the specific review of the core competency areas explanatory material, to determine if adjustments/updates are needed	The assessment will include feedback from a variety of perspectives	Advising Communities: Advisor Training and Development, Global Engagement, Advising Administration, Social Justice, and Technology in Advising. Region Chairs	The subcommittees will need to communicate and keep the Advising Communities Division Leadership and Region Division		