Present
Ryan Tomaszewicz, Chair (2014-2016), Lake Sumter State College (2012-2016), Region 5
Wendy Troxel, Immediate Past Chair (2012-2014), Illinois State University (2006-2016), Region 5
Susan Campbell, Northeastern University (2013-2017), Region 1
Paulette Brower-Garrett, College of Staten Island / CUNY (2012-2016), Region 1
Sarah Champlin-Scharff, Harvard University (2010-2016), Region 1
Julie Traxler, Rutgers State University-New Brunswick (2011-2017), Region 2
Janet Schulenberg, Penn State University (2006-2016), Region 2
Del Schwab, Penn State University (2014-2016), Region 2
Jennifer Bloom, University of South Carolina (2008-2016), Region 3
Helen Mulhern Halasz, University of South Carolina (2015-2017), Region 3
Tyna Adams, The University of Alabama at Birmingham (2014-2016), Region 4
Melissa Johnson, University of Florida (2013-2017), Region 4
Shannon Burton, Michigan State University (2011-2017), Region 5
Drew Puroway, University of St Thomas (2014-2016), Region 6
Leigh Shaffer, retired, West Chester University, NACADA Journal Co-editor (2012-2017), Region 7
Yung-Hwa Anna Chow, Washington State University (2012-2016), Region 8
Leigh Cunningham, NACADA Executive Office Liaison
Guests – Charlie Nutt, JP Regalado (President), Brett McFarlane (Admin Region Rep), Craig McGill

Absent
Kathleen Smith, University of Oklahoma-Norman (2005-2015), Region 4
Heather Ammons, The University of Alabama (2014-2016), Region 4
Arian Adducchio, Sinclair Community College (2015-2017), Region 5
Gieselle Deng, Metropolitan Community College - Penn Valley (2012-2016), Region 7
Kristan Venegas, University of Southern California (2015-2017), Region 9
Liz Morningstar, Collegiate Coaching Services, Boulder, CO (2014-2016), Region 10

I. Association Updates
a. The Center for Research and Excellence for Academic Advising and Student Success – Charlie Nutt shared updates on how the creation process has taken place. The official announcement will be made at tonight’s opening session and the search for the director will begin as soon as possible; the position description is currently being developed and it is hoped the search can begin in November.

b. Technology Committee to Advisory Board Proposal – Ryan shared that it was requested in the recent online Administrative Division meeting that this group be changed from a committee to an Advisory Board to better fit with the way its work has evolved. Brett McFarlane reported that this request was approved in this morning’s meeting.

c. Pathway to ... Ryan shared about the work of the Sustainable Leadership Committee in developing Pathways, including Pathway to Writing, which will be reviewed by PAB Chair Bob Hurt and can involve folks from this group if anyone is interested. Anyone who is interested in being involved in this initiative should let Ryan or Leigh know.

d. Wendy Troxel shared that the Research Symposium will be at Region 7 this year, and she has had conversations with Ken Hughey about possibilities for the K-State grad students. Wendy has been discussing this with Ryan and Shannon Burton. It will precede the Region conference and more faculty than usual will probably be needed. Wendy is also working with Diane Matteson about putting together an RFP for regions to help plan further ahead.
II. Consent Agenda  
   a. Administrative Division Report  
   b. Subcommittee Assignments  
   c. Zoom Meeting and Follow Up Report  

III. Sponsored Surveys and Research  
   • Ryan shared that he and Bob Hurt devised the original protocol for sponsored survey review, which has worked fairly well up to this point, but now there are requests for more extensive types of research, and the protocol needs to be further developed to encompass these types of requests. Also, the term “sponsored” has caused some confusion and needs to be clarified. Ryan suggested the possibility of having two levels – “reviewed” and “sponsored” for the group to consider.  
     o Wendy shared that the review process can be difficult because sometimes they have been approved by dissertation committees, and then it is awkward for the reviewers to suggest they don’t think they are very good.  
     o Following considerable discussion, for the surveys, the group consensus was that the language should be changed from “sponsored” to “reviewed and approved for distribution.”  
     o ACTION ITEM: Ryan will initiate development of the extended protocol right after conference with the aim of having that completed before Research Grant review begins and attention needs to turn to that.  
   • Discussion regarding what is required in terms of report and/or writing as the result of a sponsored survey or grant.  
     o Anna Chow shared that she has submitted her manuscript from her grant research to the Journal twice and been rejected and doesn’t know how to move forward. The feedback she has received has not given her enough information to know what to do next. Leigh Schaffer said she should contact him personally and he would assist her.  
     o Conversation about the need for another publication between AAT and Journal – Craig McGill said he brought this up to the PAB and it is being discussed. Jenny Bloom wondered if this is something that could fall under the purview of the new Research Center. JP shared that the initial staffing the Board has discussed would probably not be adequate for the Center to oversee this.  

V. Strategic Planning  
   a. Goals for 2015-2018 (3-year Priorities)  
   b. Goals for 2015-2016 (1st Year Focus)  
   • Ryan feels the committee needs more focused planning on what the group wants to accomplish. What are they going to focus on?  
     o Jenny Bloom asked how the role of the committee might change in light of the new Research Center. Ryan said that no one really knows right now, but if the group could clarify its priorities that might influence direction in the overall division and open up partnership priorities.  
       ▪ Wendy said that the levels of expertise inventory was started but never finished. This could relate to the pathways initiative and could help show where the gaps are.  
       ▪ Development of critical friends.  
       ▪ Susan Campbell asked if there is anything that the group could do that would help document effective practices – what works?  
       ▪ Leigh Shaffer said that he and Rich Robbins have been discussing that there is much data out there about best practices related to assessment but it is not shared because of institutional rules that prevent assessment data from being published. (Wendy said it is often the result of rules related to human subject research.) Companies such as EAB are beginning to move into this role.  
       ▪ ACTION ITEM: Ryan will get a brainstorming document started to be worked on in the period before grant review begins.
VI. Other Business and Updates

- Wendy shared that there are just two signed up for the Research Symposium pre-con but she will work with them.
  - Janet is still working with her mentee from this last year.
- Common Reading – Ryan brought the materials.
- NACADA Nerds online group has been very active.
- Ryan is excited to hear from Dr. Sandefur (Keynote) tonight.

Research Sub-Committee Assignments

**Research Speaker** (Annual Conference): Ryan Tomasiewicz (Chair), Jenny Bloom, Shannon Burton, & Melissa Johnson

**Research Grant:** Ryan Tomasiewicz (chair), Arian Adducchio, Sarah Champlin-Scharff, Gieselle Den, Drew Puroway, Del Schwab, Julie Traxler, Wendy Troxel, & Kristan Venegas

**Research Awards:** Ryan Tomasiewicz (chair), Gieselle Den, Liz Morningstar, Melissa Johnson, Del Schwab, & Julie Traxler

**Research Communication:** Melissa Johnson (chair)

**Common Reading:** Arian Adducchio, Tyna Adams, & Sarah Champlin-Scharff

**Research Symposia:** Wendy Troxel (chair) & Liz Morningstar

**NACADA Sponsored Review:** Tyna Adams & Drew Puroway

**Research Workshop:**

Chair -  
Region 1 -  
Region 2 -  
Region 3 -  
Region 4 -  
Region 5 -  
Region 6 -  
Region 7 -  
Region 8 - Anna Chow  
Region 9 - Kristan Venegas (assist)  
Region 10 -