



**Admin Division Year-Beginning (Post-Conference) Unit Report for the Research Committee** (Name of Advisory Board or Committee)

**Submitted by: Kiana Shiroma** (Name and email of Advisory Board or Committee Chair)

Please complete the forms below. The first form (the “Projects/Tasks” table) asks each Chair to list all the projects and/or tasks their group is hoping to undertake this year. The second form on page two asks Chairs to identify ONE of these projects/tasks that will be tracked, measured, and assessed. This assessed project/task should be one considered of high importance which fulfills goals of the group in accordance with the NACADA Strategic Plan. **December 15<sup>th</sup>** is the due date for this Year-Beginning report. Send the final version to Division Reps **Carol Pollard** ([Carol.Pollard@unt.edu](mailto:Carol.Pollard@unt.edu)) and **Wiona Porath** ([wporath1@jhu.edu](mailto:wporath1@jhu.edu)), EO Liaison, **Leigh Cunningham** ([Leigh@ksu.edu](mailto:Leigh@ksu.edu)), and your unit’s EO Liaison. Thank you!

Projects/Tasks for this Year:	Strategic Goal that applies
Create a Canvas website for members who have completed research-related courses and events to continue support them by providing additional support, resources, and information	#1 Expand and communicate the scholarship of advising
Establish a Curriculum Subcommittee to determine the Research Committee’s goals and how to support members	#1
Establish a Research Grant Rethink Subcommittee to reconsider the award process and benefits and how to best support recipients	#1
Update our committee webpage so it is more user-friendly and provides more information and resources for membership	#1
Continue excellent and thoughtful administration of NACADA Research Grants	#1
Continue excellent and thoughtful administration of requests to conduct research via NACADA membership	#1
Continue providing thoughtful input and insight on speaker selection, as well as selection of a common reading for annual conference	#1
Continue to review Student Research and Excellence in Scholarly Inquiry Awards	#1

Continue to create Research Modules to provide short videos on research-related topics and information for members	#1
Continue collaboration with the Center on projects such as Research modules, mentoring, and the research newsletter	#1

Please choose **one** of the above projects or tasks to highlight for the Division that will be measured and assessed this year. As noted on the previous page, this assessed project/task should be one considered of high importance which fulfills goals of the group in accordance with the NACADA Strategic Plan. For this Year-Beginning report, please complete columns 1-6 (one through six) below. The final report on goals achieved for the year, which will be due in **August 2021** (date TBD), will include the completion of columns 7 and 8. If you have questions, contact the Reps or Liaison.

1	2	3	4	5	6	7	8
<b>NACADA Strategic Goal(s)</b> (List strategic goal(s) to which the outcome is related)	<b>Specific desired outcome</b> (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	<b>Actions, activities, or opportunities for outcome to occur</b> (What processes need to be in place to achieve desired outcome)	<b>Outcome measurements &amp; related data instrument(s)</b> (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	<b>Other groups or individuals (if any) to connect with in achieving this outcome</b> (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	<b>Challenges (if any) anticipated in achieving this outcome</b> (How you plan to address difficulties that may arise as you work to achieve the outcome)	<b>Progress toward achieving outcome (to be completed for the August 2021 report)</b>	<b>Future action(s) based on data (Data-informed decisions) (to be completed for the August 2021 report)</b>
#1	Create a Curriculum Subcommittee that will establish a syllabus of sorts to define the goals of the Research Committee and the content it creates to support members who are at varying levels regarding research experience.	Convene an ongoing subcommittee.  Determine goals of the Research Committee, the ways in which these goals can be achieved and how to evaluate how we are meeting our goals.	Establishment of subcommittee.  Creation of goals, ways, and evaluations.	DEFINITELY NEEDED: Collaboration with Dr. Troxel.  Input and feedback from larger Research Committee.  LIKELY NEEDED: Technical pieces for online resources.  Finance committee if there is to be any sort of expenses.	Time and budgetary constraints particularly during these next few years with the pandemic.  Possible disagreement on what the curriculum should consist of.	Creation of subcommittee: DONE  Setting goals and methods: DONE  Create curriculum: DONE  Establishing evaluation tools: WILL FOCUS ON	Ongoing reassessment, and updating of curriculum and its goals, methods, and evaluation tools based on evaluation data and feedback from members.