

**Summer Institute Advisory Board
Annual Meeting
August 29, 10:30-11:30 a.m. (CST), via Zoom
Minutes**

Attendees: K. Stockwell, J. Pipkins, J. Huber, J. Kelly, E. Jones, S. Poch, J. Engelbach, L. Freeman, N. Vickers, C. Ackerson-Jones, D. Moore; EO: J. Rush, C. Nutt

Unable to attend: M. Vegter, J. Stegath

- **Welcome**
- **Introductions**
 - Thank you to outgoing members
 - Mark Vegter, Jo Anne Huber
 - Recognition of new members
 - Corine Ackerson-Jones, David Moore; extending terms: Lisa Freeman, Nathan Vickers
 - Recognition of incoming Chair: Jermain Pipkins
- **Review of 2017 events**
 - Locations
 - Daytona Beach, FL – June
 - Green Bay, WI - July
 - Number of participants:
 - June 114: 24 teams, 56 people registered as a team
 - Only 3 participants from private colleges; the event was the 3rd week of June instead of the 4th week – may have impacted orientation at private institutions
 - July 141: 21 teams, 77 people registered as a team
 - 23 private institutions attended
 - **Discussion:**
 - Need to target private institutions – specifically small liberal arts
 - Less advising offices, more faculty advisors, no one “in charge”
 - Jason Kelly and Liz Jones have offered to help gear marketing for this group
 - Interns
 - Two at each event: Daytona Beach: Katherine Doss, Kelly Czack; Green Bay: Liz Jones, Janet Spence
 - Reports turned in by interns showed comfort with the process
 - Schedule changes
 - Breakfast and lunches are consistent on all days
 - Foundation: all 1 hour 15 minutes
 - Topical: 1.5 hours with 45 minutes of topic discussion, 30 minutes interactivity
 - Curriculum changes
 - Updated all sessions to tie into current resources
 - Added 4th plenary session to close the event on Thursday
 - Green Bay – highlighted how to get involved with NACADA
 - Monday optional session: Core Values, Core Competency, John Gardner project
 - Major revisions: Handbook/Web site, Distance Advising, Making Decision with Data
 - Summary/discussion of evaluations
 - People kept talking about time – not enough
 - Presentations ran long – didn’t get through everything
 - Need more time to work
 - Veteran advisors – need more sessions geared to those with experience
 - Asked for more engagement during sessions (Foundation particularly)
 - All sessions do have time built in for engagement
 - Has seen increase in engagement from year to year
 - Over engaging foundation session can stymie discussions in Work Groups
 - Should individuals be put in one group or mixed in with teams
 - Overall very good evaluations

- **Management team recommendations for 2018**
 - Discontinuing the Workshops in 2018
 - Topics are good, but do they need two sessions
 - People move to different sessions disrupting conversation flow, only get ½ of the session
 - Workshops could become topical session
 - **Discussion**
 - Confusing to tell them they can come and go each session
 - Filling the time with meaningful information/engagement makes it hard on presenter
 - How do make both time slots valuable with flexible audience
 - If move to topical, engagement would have to be a large part of the session
 - Are the terms “topical” and “workshop” relevant – should we switch to “Breakouts”
 - The structure (workshops) made sense 36+ years ago when there were less topics to discuss; is it relevant now, can that time be used better with more sessions offered?
 - **Adv. Board to consider other topics to replace workshops, should we keep current workshop topics and reduce to fit one session; topical seasons - still relevant?**
- **2018 locations**
 - Albuquerque, NM
 - Both events will be held in the same location as a pilot to see if we need to have two locations each year
 - June 24-29, July 22-27
- **Faculty interest link on SI web page**
 - Houses details on becoming a faculty/intern with applications etc.
 - Interested: <https://www.nacada.ksu.edu/Events/Faculty-Interest.aspx>
- **Comments**
 - Have a lot of returners at Institutes, but many come as part of a team; do we want to continue offering the Returner Work Group
- **Call to action**
 - The members are asked to think about the curriculum as a whole - what should stay, what should potentially be put on the chopping block, what needs revision, and what new topics should be included