

Division Unit Report for the Summer Institute Advisor Board **(Name of Advisory Board or Committee)**
Submitted by: Jermain Pipkins **(Name and email of Advisory Board or Committee Chair)**

Please complete **Columns 1 through 6** and return by **November 15, 2017** to Administrative Division Reps Cecilia Olivares (olivaresc@missouri.edu) and Steve Viveiros (viveiros_steven@wheatoncollege.edu) with a copy to Admin Division Liaison Jennifer Joslin (jejoslin@ksu.edu). Please copy your Executive Office Liaison as well.

This report will reflect items from your unit's 2017-2018 plan of work. *(Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2018.)*

NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (Only completed in August 2018 report)	Future action(s) based on data (Data-informed decisions) (Only completed in August 2018 report)
Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	Implement curriculum changes based on the needs of SI participants.	Analyze and restructure the workshops based on feedback from the advisory board, SI participants, and faculty. Work with leadership and the advisory board to implement this	Feedback from SI participants, faculty, and advisory board will be used to identify successful benchmarks for the curriculum redesign of the workshops.	There is an opportunity to connect with the assessment and administrators institute to gather data and feedback to help inform decision making.	N/A	This outcome has been achieved. As a result of analyzing data from the evaluations, meeting with faculty, advisory board and the management team, workshops were removed from SI	2018 SI evaluations and other data will be analyzed and discussed with the SI advisory board and management team to inform decision making in terms of the effectiveness of changing

<p>Create an inclusive environment within the Association that promotes diversity</p>	<p>Continue efforts to diversify SI faculty and varying levels of expertise in the field.</p>	<p>curriculum change. Continue to recruit faculty interns and find creative ways to market opportunities. Identify and target potential faculty from other NACADA groups.</p>	<p>Feedback from participants and faculty will be used to determine if the diverse needs of participants were met. Analyzing participant data and faculty selections based on the diverse needs will also be used to help determine if the outcome was met.</p>	<p>Collaborate with the Inclusion and Engagement Committee and management.</p>	<p>N/A</p>	<p>and replaced with topical sessions in an effort to maximize Institute time and ensure participants had access to additional topicals accordingly.</p> <p>This year's interns were from diverse backgrounds in terms of ethnicity, institutional types, and experience. The management team was careful in selecting faculty interns based on several factors, including diversity. These efforts will ensure a more diverse faculty pool in the future. Although there has been some progress in diversity faculty, there is still more work to be done in this area.</p>	<p>curriculum in terms of workshops to topical sessions. Future decisions will be based on the outcome of these discussions and established benchmarks of success.</p> <p>The addition of more interns from varying backgrounds and experiences combined with current faculty will ensure the management team has a diverse pool of faculty to choose from.</p>
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