

Admin Division Post-Conference Unit Report for the Summer Institute (Name of Advisory Board or Committee)
Submitted by: Jermain Pipkins (Name and email of Advisory Board or Committee Chair)

Please complete the forms below. The first form (the “Projects” table) asks each Chair to list all the projects or tasks their group is hoping to undertake this year. The second form on page two asks Chairs to identify ONE project that will be tracked, measured, and assessed. This assessed task is of high importance and fulfills important goals of the group and NACADA in accordance with the NACADA Strategic Plan. **November 15th** is the desired due date for both pages of this report. Send the final version to Steve, Teri, Jennifer Joslin (jejoslin@ksu.edu), and your EO liaison. Thank you!

Projects for this Year:	Strategic Goal that applies
Work with summer institute faculty to condense the material covered in previous workshops that are have been converted into topical sessions	Provide professional development opportunities that are responsive to the needs of advisors and advising administrators
Refine open forum sessions to ensure the topics discussed are in alignment with session outcomes (Institution Types, Roles in Advising, Student Types, etc.)	Provide professional development opportunities that are responsive to the needs of advisors and advising administrators
Develop a plan of action to better engage individual summer institute participants who are not part of a team	Foster inclusive practices within the Association that respect the principle of equity and the diversity of advising professionals across the vast array of intersections of identity
Implement curriculum changes based on the needs of SI participants	Provide professional development opportunities that are responsive to the needs of advisors and advising administrators

Please choose **one** project or task to highlight for the Division that will be measured and assessed this year. This assessed task is of high importance and fulfills important goals of the group and NACADA in accordance with the NACADA Strategic Plan. Begin by completing columns 1-6 (one through six) below. If you have questions, contact Steve Viveiros (viveiros_steven@wheatoncollege.edu) or Teri Farr (tjarr@illinois.edu). **November 15th** is the desired due date for both pages of this report. Send the final version to Steve, Teri, Jennifer Joslin (jejoslin@ksu.edu), and your EO liaison. Thank you!

1	2	3	4	5	6	7	8
NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities, or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (completed for the August 2019 report)	Future action(s) based on data (Data-informed decisions) (completed for the Aug. 2019 report)
Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	As a result of refining the open forum sessions, participants will understand the importance of connecting with advising professionals with similar goals and challenges to increase the likelihood of developing and implementing an effective action plan.	Analyze survey results, feedback from SI faculty, and SI advisory board. Meet with management team to restructure scope of open forums based on analysis	Feedback from SI participants, faculty, and advisory board will be used to determine if desired outcome is met	N/A	N/A	As a result of analyzing data from the evaluations, meeting with faculty, advisory board, and the management team, the structure of the open forums were revised. Formal presentations and PowerPoints were excluded to encourage more dialogue between participants. Early anecdotal data suggest that this change was effective in getting participants to	Based on the input from SI faculty, the open forum sessions can benefit from grouping participants according to institutional types, similar to the small workgroups. We have yet to receive evaluation data from the 2019 summer institutes. Future actions

						discuss challenges and solutions that may be beneficial in developing/ implementing action plans.	include: analyzing evaluation data from institute to determine if open forum curriculum change was effective, meet with advisory board and management team to discuss institutional type pairings and other improvement solutions.
--	--	--	--	--	--	---	--