

**Admin Division End of Year Unit Report for the Summer Institute Advisory Board.  
Submitted by: Cynthia Pascal, Chair**

Please complete the forms below. The first form (the “Projects” table) asks each Chair to list all the projects or tasks their group is hoping to undertake this year  
Teri Farr ([tjarr@illinois.edu](mailto:tjarr@illinois.edu)), Carol Pollard ([Carol.Pollard@unt.edu](mailto:Carol.Pollard@unt.edu)) and EO liaison, Leigh Cunningham ([Leigh@ksu.edu](mailto:Leigh@ksu.edu)). Thank you!

Projects for this Year:	Strategic Goal that applies
<p>Determine whether or not current foundation and topical session subjects are relevant to the needs and trends in academic advisors.</p> <ul style="list-style-type: none"> <li>• Due to safety concerns related to COVID 19, the 2020 Summer Institutes were canceled. Therefore, we postponed reviewing foundational topics since there is an assumption that there will be different critical advising needs post-pandemic.</li> <li>• The Summer Institute Advisory Board will create a needs-assessment survey to identify and prioritize critical issues facing academic advisors, post-pandemic. This data will be used to make informed decisions about future foundation topics.</li> </ul>	<p>STRATEGIC GOAL #2: Provide professional development opportunities that are responsive to the needs of advisors and advising administrators</p>
<p>Continue to work with Summer Institute Faculty on participant engagement and inclusivity during foundation and topical sessions.</p> <ul style="list-style-type: none"> <li>• Due to safety concerns related to COVID 19, the 2020 Summer Institutes were canceled. We will revisit this goal in the new year once we confirm 2021 faculty.</li> </ul>	<p>STRATEGIC GOAL #2: Provide professional development opportunities that are responsive to the needs of advisors and advising administrators STRATEGIC GOAL #4: Foster inclusive practices within the Association that respect the principle of equity and the diversity of advising professionals across the vast array of intersections of identity</p>
<p>Develop a plan to attract new Summer Institute interns and faculty.</p> <ul style="list-style-type: none"> <li>• This year the Summer Institute Team recruited two new members to our Advisory Board. Both new members demonstrate professionalism, innovation, and ingenuity in advising and advising leadership. By bring in two dynamic board members, we hope that we can attract new interns and faculty.</li> </ul>	<p>STRATEGIC GOAL #4: Foster inclusive practices within the Association that respect the principle of equity and the diversity of advising professionals across the vast</p>

	array of intersections of identity STRATEGIC GOAL #5: Develop and sustain effective Association leadership
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Please choose **one** project or task to highlight for the Division that will be measured and assessed this year. This assessed task is of high importance and fulfills important goals of the group and NACADA in accordance with the NACADA Strategic Plan. Begin by completing columns 1-6 (one through six) below. **August 15<sup>th</sup>** is the due date for the final report out on goals achieved for the year with columns 7 and 8 completed. If you have questions, contact Reps: Teri Farr ([tjarr@illinois.edu](mailto:tjarr@illinois.edu)) or Carol Pollard ([Carol.Pollard@unt.edu](mailto:Carol.Pollard@unt.edu)).

1	2	3	4	5	6	7	8
<b>NACADA Strategic Goal(s)</b> (List strategic goal(s) to which the outcome is related)	<b>Specific desired outcome</b> (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	<b>Actions, activities, or opportunities for outcome to occur</b> (What processes need to be in place to achieve desired outcome)	<b>Outcome measurements &amp; related data instrument(s)</b> (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	<b>Other groups or individuals (if any) to connect with in achieving this outcome</b> (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	<b>Challenges (if any) anticipated in achieving this outcome</b> (How you plan to address difficulties that may arise as you work to achieve the outcome)	<b>Progress toward achieving outcome</b>	<b>Future action(s) based on data</b> (Data-informed decisions)
STRATEGIC GOAL #2:  Determine whether or not current foundation topics are relevant to the needs and trends in academic advisors. Related to strategic goal of providing professional development opportunities that are responsive to	As a result of updating Summer Institute curriculum participants will be better able to identify, prioritize, and address critical issues facing academic advisors.	<ul style="list-style-type: none"> <li>Analyze the current curriculum subjects to prioritize needs of Summer Institute advising needs</li> <li>Examine Summer Institute Survey results</li> <li>Review feedback of Summer Institute Faculty and</li> </ul>	<ul style="list-style-type: none"> <li>Summer Institute Surveys</li> <li>Feedback from SI participants, faculty, and advisory board</li> <li>Interview select NACADA consultants to identify trends</li> <li>Feed aggregator from NACADA's URL</li> </ul>	Share data with Institute Advisory Boards.	Prioritizing curriculum changes.	Due to safety concerns related to COVID 19, the 2020 Summer Institutes were canceled. Therefore, we postponed reviewing foundational topics since there is an assumption that there will be different critical advising needs post-pandemic.	The Summer Institute Advisory Board will create a needs-assessment survey to identify and prioritize critical issues facing academic advisors, post-pandemic. This data will be used to make informed decisions about future foundation topics.

the needs of advisors and advising administrators		Advisory Board <ul style="list-style-type: none"><li>• Determine trends in academic advising practices and research gaps in advising curriculum</li></ul>					
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