

Summer Institute Advisory Board  
Annual Meeting  
August 5, 2021 – Virtual  
Meeting Minutes

**Attendees:** Cynthia Pascal, Ann Hintz, Scott Byington, Katherine Beaumont-Doss; EO Liaison Jennifer Rush  
**Unable to attend:** Karen Stills, Kim Smith

Agenda:

- Introductions
  - Recognize outgoing members
    - All members chose to extend their term due to event cancellation in 2020
  - Welcome continuing members
    - Cynthia Pascal, Chair, Northern Virginia Community College (2019-2021) (2020-2022)
    - Ann Hintz, Incoming Chair, St. Norbert College (2019-2021) (2021-2023)
    - Karen Stills, El Centro College (2020-2022)
    - Kimberly Smith, Virginia Tech (2020-2022)
    - Scott Byington, Central Carolina Community College (2017-2021) (2021-2023)
    - Katherine Beaumont-Doss, Palo Alto College (2019-2021) (2021-2023)
- Review End of the Year Report
  - 2019-2020 end of year report stated due to COVID-19 we were unable to accomplish any goals as the event was cancelled in 2020.
  - 2020-2021 end of the year report reflected the advancements made moving the Summer Institute into a virtual environment including the addition of three additional topical sessions relevant to current needs. Shifted to four days instead of five to adjust to a virtual environment.
- Discuss Beginning of the Year Report – potential goals
  - A little more intentionality in how we expect presentation and facilitation to take place by faculty at the events
  - Enhanced training might be needed for interns – what to expect, what we expect etc.
  - Develop a framework for the mentor as well – they need to know what we expect too
- Discuss the NACADA 2021 Virtual Summer Institute
  - 100% virtual via the NACADA App
  - Final count: 167
  - No evaluation data is available currently as it is still live for participants to complete.
- 2022 Summer Institutes in Erie, Pennsylvania
  - We postponed the 2020 and 2021 contract and will be hosting two in-person events (COVID-19 restriction pending)
    - June 19-24, 2022
    - July 24-29, 2022
- Open Discussion
  - Would like to see a Distance Learning session integrated back into the event schedule – as it applies to the current situation
  - 2022 will most likely have to be paperless – so we will most likely use an app vs having a printed book
  - Hybrid event – further discussion will need to take place, but overall feeling between the Institute events (Administrators', Assessment, Summer) as a whole it will not work due to the networking/work groups etc. that are the core of the event will be lost in the hybrid platform.