

Sustainable Leadership Committee
Annual Meeting Minutes
October 12, 2020 at 2:00 pm Central via Zoom

Attendees: JP Villavicencio (Chair), JJ Johnson, Kyle Ross, Rich Robbins, Rebecca Hapes, Dana Hebreard, Jessica Camp, Joanne Damminger, Tara Warden, Kathie Sindt, Jennifer McCaul, Karen Archambault (ad hoc), Carol Pollard (Admin. Div.), Jennifer Rush (Liaison)

Minutes:

• **Introductions**

- Farewell to our Outgoing Members. Thank you for all the work you have done for the SLC
 - Wanda Reyes-Dawes (18-20), Manchester Community College-Connecticut
 - Tara Warden (18-20), University of Cincinnati
 - Jared Burton (18-20), Emporia State University
 - Jo Anne Huber (18-20), University of Texas-Austin
 - Joanne Damminger (18-20), Wilmington University
 - Heather Doyle (Chair), Delhousie University
- Welcome to our new and continuing committee members
 - JP Villavicencio, Chair (15-21), University of Wisconsin-Whitewater
 - Joshua "JJ" Johnson (17-21), University of Central Florida
 - Kyle Ross (17-21), Washington State University
 - Jennifer McCaul (17-21), University of West Florida
 - Neena Fink (19-21), Southern New Hampshire University
 - Jessica Staten (19-21), Indiana University
 - Rich Robbins (16-22), Bucknell University
 - Monica Jones (18-22), Collin College
 - Rebecca Hapes (20-22), Texas A&M
 - Fai Howard (20-22), University of South Florida
 - Dana Hebreard (20-22), Aquinas College - Grand Rapids
 - Jessica Camp (20-22), Texas Women's University
 - Jesse Polle (20-22), Nevada State College; (MRRC Chair)
 - Kathie Sindt (18-22), Johns Hopkins University

• **Review** of the End of the Year Report to the Administrative Division

- No Discussion

• **Updates:**

- Kathie Sindt is our rep on the Race, Ethnicity, and Inclusion (REI) Working Group - Inclusive Leadership Training Team
 - Launched REI Leadership training for all NACADA leaders in 2020
 - Could serve as a model for N-LEP
 - Will this training become a part of the N-LEP program? TBD
- N-LEP
 - We do not need to submit a proposal to the Administrative Division, we will work directly with the EO to make the creation and maintenance of this project happen
 - We will be using Canvas as our LMS platform
 - The EO will pick up the cost (approx. \$10 pp) for people to use Canvas as part of the N-LEP
 - We will have a staff member who is fluent in Canvas assigned to us to help us get the framework up and to assist with maintenance once we go live
 - This will be part of their existing job, not full time
 - We build the framework in canvas and make it open for the individual "groups" to upload the trainings that they already have – no need for us to reinvent the wheel
 - Goal is to have this ready to launch by annual conference
 - **Discussion:**
 - Formation of three sub-groups:
 - Implementation team
 - Begin getting the framework set up and phase 1
 - Communication/General education team
 - The launch, awareness, promotion
 - Beta testers (on hold for pre-launch)
 - Play with system, set up, intuitive/useful, first impressions
 - Search for others outside this committee to help with testing
 - Which team would work on content development?
 - Implementation but also work with other groups within NACADA as we do not want to be the ones to develop (re-develop) existing content
 - Need a visual outline to use when working with other groups to help show where their trainings fall etc.

- What is provided through N-LEP vs. what they need to provide in their individual trainings
 - Eliminate the duplication in multiple trainings
- Who maintains basic content updates – plan for maintenance
- Phases/Volunteers:
 - Implementation team gets the framework up working with the EO via Canvas
 - Rich Robbins, Jennifer McCaul, Kathie Sindt, Jessica Camp, Tara Warden
 - Communication works to have messages ready – once we are ready to launch
 - JJ Johnson, Dana Hebreard
 - Beta testers test once the framework is ready to launch
 - Kyle Ross, Jennifer McCaul (liaison for PD comm), Rebecca Hapes
 - Those not on the meeting, if you would like to volunteer for a sub-committee please contact JP or Jennifer
- **2021 NACADA Leadership Elections.** Nominations for the SLC Chair for 2021-2023: **Deadline October 31, 2020**

Next steps:

- we are forming new groups (see above)
- please double check the group listings for a group you'd like to be involved in
- for those who were unable to join the meeting please contact JP or Jennifer to join a group
- If your term is up but would like to continue serving on the committee please let JP or Jennifer know.