



Admin Division Year-Beginning (Post-Conference) Unit Report for the Sustainable NACADA Leadership Committee
Submitted by: JP Villavicencio

Please complete the forms below. The first form (the “Projects/Tasks” table) asks each Chair to list all the projects and/or tasks their group is hoping to undertake this year. The second form on page two asks Chairs to identify ONE of these projects/tasks that will be tracked, measured, and assessed. This assessed project/task should be one considered of high importance which fulfills goals of the group in accordance with the NACADA Strategic Plan. **December 15th** is the due date for this Year-Beginning report. Send the final version to Division Reps **Carol Pollard** (Carol.Pollard@unt.edu) and **Wiona Porath** (wporath1@jhu.edu), EO Liaison, **Leigh Cunningham** (Leigh@ksu.edu), and your unit’s EO Liaison. Thank you!

Projects/Tasks for this Year:	Strategic Goal that applies
<p>Continued creation, implementation and roll out of the NLEP with the assistance of the Executive Office, Membership Recruitment and Retention Committee, and the Race, Equity, and Inclusion Work Group.</p>	<p>Provide pd opportunities that are responsive to the needs of advisors and advising administrators.</p> <p>Develop and sustain effective Association leadership.</p> <p>Expand the use of innovative technology tools and resources to support the work of the Association.</p> <p>Foster the inclusive practices within the Association that respect the principle of equity and the diversity of advising professions across the vast array of intersections.</p>
<p>Formation of subcommittees</p> <ul style="list-style-type: none"> • Implementation team • Communication team • Beta-Test (on hold until NLEP is being implemented) 	

Enhanced communication with membership about progress of creation of NLEP through multiple communication platforms.	

Please choose **one** of the above projects or tasks to highlight for the Division that will be measured and assessed this year. As noted on the previous page, this assessed project/task should be one considered of high importance which fulfills goals of the group in accordance with the NACADA Strategic Plan. For this Year-Beginning report, please complete columns 1-6 (one through six) below. The final report on goals achieved for the year, which will be due in **August 2021** (date TBD), will include the completion of columns 7 and 8. If you have questions, contact the Reps or Liaison.

1	2	3	4	5	6	7	8
NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities, or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (to be completed for the August 2021 report)	Future action(s) based on data (Data-informed decisions) (to be completed for the August 2021 report)

<p>Provide pd opportunities that are responsive to the needs of advisors and advising administrators.</p> <p>Develop and sustain effective Association leadership.</p> <p>Expand the use of innovative technology tools and resources to support the work of the Association.</p> <p>Foster the inclusive practices within the Association that respect the principle of equity and the diversity of advising professions across the vast array of intersections</p>	<p>Move forward creation, development and implementation of NLEP.</p>	<p>Work closely with the EO to set up Canvas as the LMS. Once that has been established, loop in the subcommittees and other entities within the Association to start the implementation process.</p>	<p>Each phase of the project will have related measurements and outcomes, including focus groups, surveys, etc.</p>	<p>Executive Office</p> <p>Membership Recruitment and Retention Committee</p> <p>The Race, Equity, and Inclusion Work Group</p> <p>Council</p>	<p>Sustaining the momentum and recognizing the amount of work and buy in this is going to entail. The creation of subcommittees will help to move the work forward and keep everyone engaged.</p>		
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