



AC Chair Newsletter – October 2022

Can you believe the Annual Conference is only a few days away? We can't wait to see you in Portland. Here are some updates to help you make final preparations, plus some other general information as we head into a new year with NACADA.

Annual Conference

- Community/Business Meetings
 - Still planning for your Community Meeting at/after Annual Conference? Check out the following resources:
 - [Online Meeting Best Practices](#)
 - [Advising Community Business Meeting – Suggested Agenda](#)
 - [Business Meetings Best Practices](#)
 - Remember that the Community Meeting is a great opportunity to recruit steering committee members for appointment!
- GroupMe
 - To make division communication easier in Portland, we've set up a [GroupMe channel for all ACD leaders](#) to keep us all in the loop if anything comes up on site.
- Reimbursements
 - Chairs are eligible for reimbursement for up to \$35 with itemized receipts for allowable table expenses related to the ACD Fair and/or Community Meetings as well as 50% of your room cost up to half the standard conference room rate for Saturday, 10/22 to participate in the Saturday leadership meetings.
 - Expense reimbursement form can be found at [NACADA Leadership webpage](#)

- ACD Fair - Monday, 10/24, 8:00 AM to 9:00 AM, Exhibit Hall A-B
 - Please arrive no later than 7:45 AM for set up, a group photo, and breakfast
 - We have a general poster created for each AC with space for you to post two 8.5x11 sheets of specific information (consider listing your contact information, sponsored and other related conference sessions, social details, link to an interest form, etc.)
 - All AC Chairs are expected to be at your poster, speaking with current and prospective members to your ACs, for the duration of the fair. If you must step away, please ensure a steering committee member is there to cover for you.
- Annual Conference Related Resources:
 - [2022 Presenter Resources](#)
 - [2022 Annual Conference - ACD Information](#)
 - [ACD Leader Conference Schedule](#)
- NACADA Leadership Engagement Program (NLEP)
 - If you have not done so already, please complete the [NLEP canvas modules](#) before the start of the conference.

Post-Conference AC Reports

- Due: 11/15/2022 ([details here](#))
- Please email them to Liz and copy Gavin, Tony, and your cluster rep (see below for emails)

ACD Annual Division Meeting Follow Up

- [Recording](#) (passcode: !VK6j1d1)
- [Slides](#)
- [Training Packet](#)
- [AC Chair Handbook](#)

Elections

- [2023 nominations](#) are open until 10/31 (remember to log in to your NACADA account to see details on the webpage) – Be sure to nominate at least two people if your chair position is up for election this year.
 - NACADA Elections to be held February 8-21, 2023 (General Elections) and March 9-16, 2023 (Division Elections)

- Check out the [AC Chair Handbook](#) for tips on sustainable leadership

Incoming AC Chair

- Please upload your headshot for the website [here](#).
- Join our AC division Facebook group [here](#).

Cluster Reps

- Join our [steering committee GroupMe channel](#) (same as last year)
- Sign up to [cover AC sessions](#) ASAP!!

Outgoing AC Chair

- Thank you to the following outgoing leaders for your service to the Advising Communities Division over the past year(s):

<p>AC Division Rep Wendy Schindler, Appointed</p>	<p>AC Chairs Christina Bowles, Undecided & Exploratory Students Angela Bowlus, Assessment of Advising Kelly Briggs, High Achieving Students Jennifer Brown, Transfer Students Ariel Collatz, Social Justice Holli Fergus, Distance Advising for Online Education Maggie Gilchrest, Academic Coaching Autumn Grant, Students with Disabilities Kacey Gregerson, Well Being & Advisor Retention Joshua "JJ" Johnson, Veterans, Military Students, & Family Greg Mason, Advising Administration David Owen, Health Professions Advising Melissa Recknor, High School to College Advising Allison Scully, Canada Amy Sosanko, Students w/ Experiences in Foster Care System Calley Stevens Taylor, Faculty Advising Julia Yang Bedell, Science, Technology, Engineering, & Math</p>
<p>Cluster Reps Tony Lazarowicz, Cluster 1 Teresa Sypolt, Cluster 3 John Sauter, Cluster 6 Sarah Howard, Cluster 8</p>	
	

ACD Service Award Winners

- Congratulations again to Kacey Gregerson and Jordan Wienke for their ACD Service Awards and the recognition they will receive at Global Awards Ceremony at Annual Conference!



As always, let your Cluster Rep know if you have any questions or comments.

Cheers!



Wendy Schindler
ACD Representative 2020-2022
schindlerw1@nku.edu



Gavin Farber
ACD Representative, 2021-2023
gavin.farber@temple.edu



Tony Lazarowicz
Incoming ACD Representative, 2022-2024
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Liz Alcántara
Executive Office Liaison
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Attachment: Conference Schedule for ACD

NACADA Advising Communities Division Schedule | Division Meeting before Annual Conference

09/16/2022 FRIDAY		
TIME	ROOM NAME	MEETING
1:00 pm-2:00 pm Central Time	Zoom	<p>Incoming Chair Training</p> <p>Meeting Materials ○ Slides</p> <p>Recording ○ https://ksu.zoom.us/rec/share/OGoePSaTQu-OZpeZY3qMBtmjtYKQaljY4IplbxB6B42qiB3JK8STCCBx_iRTGour.CvFQjZOsGW1NYQp8 ○ Passcode: 17!fTStY</p>

10/07/2022 FRIDAY		
TIME	ROOM NAME	MEETING
1:00 pm-3:00 pm Central Time	Zoom	<p>Advising Communities Division – 2022 Annual Meeting</p> <p>Meeting Materials ○ Handbook ○ Training Packet ○ Slides</p> <p>Recording ○ https://ksu.zoom.us/rec/share/lptGmBdtTlcayEbxU2K8IuWfZKNTKGJS3iIqUCIVIVntIDLdNWfnTL74rMJg00j.3KqHawLzldg4HdZf ○ Passcode: !VK6j1d1</p>

Note: Please remember to complete your N-LEP course if you are an incoming or continuing Chair.

NACADA Advising Communities Division Schedule | October 22-26, 2022 | HYATT REGENCY

10/22/2022 SATURDAY		
TIME	ROOM NAME	MEETING
11:00 am – 12:45 pm Pacific Time	Red Robin Gourmet Burgers and Brew, 1139 NE Grand Ave, Portland, OR 97232	Steering Committee Lunch ***Steering Committee members only***
11:45 pm – 12:45 pm Pacific Time		ACD Chairs – Lunch on your own
12:45 pm – 1:00 pm Pacific Time		Walk over to All Division Meeting
1:00 pm-2:30 pm Pacific Time	Deschutes Ballroom	Combined All Division Leadership Meeting: All Chairs (incoming, continuing, outgoing) from Administrative, Advising Communities, and Region Divisions Combined Division meeting, Agenda Forthcoming *Note: When breakouts occur, Advising Community Division will remain in this room. Audiovisual: Podium, microphone, LCD, Screen
2:30 pm - 2:40 pm Pacific Time		Break
2:40 pm - 3:30 pm Pacific Time	Deschutes Ballroom	Leadership Breakout (Advising Community Division) Advising Community Division Breakout.
2:40-3:30 pm Pacific Time	Columbia 3	Leadership Breakout (Region Division) Region Division Breakout.
2:40 pm - 3:30 pm Pacific Time	Columbia 2	Leadership Breakout (Administrative Division) Administrative Division Breakout.
4:00 pm - 6:00 pm Pacific Time		Board Meeting ***Board Members Only***
7:00 pm - 8:30 pm Pacific Time	Deschutes Ballroom	Leadership Dinner Audiovisual: Podium, microphone, LCD, Screen
8:30 pm - 10:30 pm Pacific Time	Deschutes Foyer	Leadership Reception

**10/23/2022
SUNDAY**

TIME	ROOM NAME	MEETING
8:00am - 10:00 am Pacific Time	Multnomah	Council Meeting ***Council Members Only*** Breakfast will be served.
4:00 pm – 6:00 pm Pacific Time		Global Awards Ceremony ***Invitation Only***
6:30 pm – 8:00 pm Pacific Time		Opening Session and Keynote Speaker
8:00 pm – 10:00 pm Pacific Time		Welcome Reception

**10/24/2022
MONDAY**

TIME	ROOM NAME	MEETING
7:15 am – 7:45 am Pacific Time	OCC Exhibit Hall A-B-Level 1	Breakfast before the ACD Fair and Set Up
7:45 am – 8:00 am Pacific Time	OCC Exhibit Hall A-B-Level 1	ACD Group Picture All Leaders in AC Division: Chairs, Division and Cluster Reps
8:00 am – 9:00 am Pacific Time	OCC Exhibit Hall A-B-Level 1	ACD Fair

**10/25/2022
TUESDAY**

TIME	ROOM NAME	MEETING
5:45 pm – 6:45 pm Pacific Time	Zoom Link in Conference App	Virtual: NACADA's Annual Business Meeting and Community Forum

**10/26/2022
WEDNESDAY**

TIME	ROOM NAME	MEETING
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All Day		Board of Directors Meetings ***Board Members only***
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Note:

Annual Conference Information: <https://nacada.ksu.edu/Events/Annual-Conference.aspx>

Annual Conference Schedule: <https://nacada.ksu.edu/Events/Annual-Conference/Schedule.aspx>

Interactive Schedule Planner: <https://apps.nacada.ksu.edu/conferences/proposalsphp/ScheduleInteractiveList.php>

Various Ongoing Meetings and related Events at Annual Conference:

[Advising Community Meetings](#)

[Advising Community Socials](#)

Virtual Advising Community Meetings Post-Conference – upon request.

○ Reserve time slot here: <https://www.signupgenius.com/go/9040944AFAB22A57-acdvirtual> ○

November 1-18th, 2022 ○ Please request a meeting before September 30th

○ Encourage 30-45 minutes per meeting