



ADVISING
COMMUNITIES

AC Chair Newsletter – July 2023

Hello AC Chairs and AC Cluster Reps

Reminder – New Funding Opportunities

Last month we let you know of a new opportunity for small grants. One of those is associated with conference funds (See below). The deadline to request funds for annual conference is August 1st. If you have questions, please reach out to Tony, Gavin, or Liz.

1. *Advising Community General Fund Grants* ([link here](#)) –

This one-time grant of up to \$50 is designed to help enhance member experience throughout the year and support your Community's efforts to reach your Advising Community Goals or NACADA's Strategic Goals more broadly. Currently, requests are limited to \$50. Advising Communities general fund grants are not guaranteed acceptance. Normally, grants will be reviewed two times per year (Deadlines for submission are December 1 and April 1 each year). Due to this being the first time we have had these funds available; we will be adding a one-time deadline of August 1st as well. Advising Communities can only be approved for 1 grant per fiscal year (January 1-December 30).

2. *Conference Advising Community Fund Grants* ([link here](#)) –

This one-time grant request is for the purpose of enhancing Advising Community materials at an Annual/Regional Conference. Currently, requests are limited to \$25. Advising Communities conference fund grants are not guaranteed acceptance. Grant requests for the Annual Conference must be submitted by August 1st. Grant requests for regional conferences must be submitted by February 1st.

The amounts for these grants may vary from year-to-year based on the budget allocated to the Advising Communities Division that year. If you have any questions about the grants or the application process, please reach out to us.

ACD Service Awards

Congratulations!

The ACD Service Award recognizes individuals who have provided outstanding service, leadership, and commitment to a specific Advising Community, Cluster, or Division. Each year

our division opens up nominations as part of the Global Awards. Leaders are asked to nominate member(s) who have gone above and beyond helping to move our division forward, through their engagement in the ACD. Our division is made up of amazing volunteers who help lead all our communities and create innovative programming to support student success and practitioner engagement.

We wish to thank all of our leaders who nominated anyone for an ACD Service Award and also to our committee who reviewed nomination packets.

It is with great excitement to announce the 2023 ACD Service Award Winners:



Reports

Annual Reports Due August 15th

Annual Advising Community reports are due on **Tuesday, August 15th.**

NEW –

To streamline the submission process, we are going to have you upload the report through a Google form. Please use the following link to submit your annual report:

<https://forms.gle/FZ5hCjusAsYNu4Yz9>

Reminder: your *annual report* consists of taking the *post-conference report* you submitted last November and filling in the last two columns to discuss the progress on your AC's goals.

If you have any questions or need assistance, be sure to get in touch with your Cluster Rep ASAP.

Annual Conference Updates

Leadership Attendance

You should have received an e-mail from Liz on Tuesday reminding you to fill out your leadership attendance at the annual conference. Please reference that e-mail for details and be sure to complete the RSVP process by **Friday, August 4th**.

Socials

You should have received a reminder e-mail from Liz last Friday, July 14th, regarding social events at annual conference. If you are planning on having a social event for your community, please contact Dayna McNary directly at daynak@ksu.edu with the details. NOTE: You will also need to write a short description of your event, and email this description to Dayna by **Friday, August 18**.

Important Items to Note:

1. We want to be certain **not** to hold these during the Poster Session Breakfast and the ACD Fair & Breakfast since we do not want to compete with these events.
2. We do not recommend basing your attendance off the number that will be shown in the app. Attendees can add this to their personal schedule, but we have noticed in years past this is not an accurate representation of attendance at the actual socials. If you want to get a rough number, we recommend sending out an RSVP to your advising community.
3. Individuals will need to purchase their lunch in the lunch hall at one of the food cart/stations and then meet at the designated table for their social.

Statements on Annual Conference

As leaders in the ACD - over the last two months we have had discussions as your Division Representatives with the NACADA Council and with the ACD Cluster Representatives about the statement that came out on June 1, 2023. With that being said - as a NACADA Council we discussed with the Executive Office different strategies to assist our community leaders. At this time - Chairs should **not** release their own statements regarding the Annual Conference. Instead, please work in collaboration with the [NACADA Diversity, Equity, and Inclusion Advisory Board \(DEI AB\)](#); Specifically, Dr. Ahmad Sims, Chair of the DEI AB. His email is asims5@cbu.edu.

Fall Division Meetings

Save the Dates!

Each year, we have a few division meetings for various groups. You will see a formal calendar invite come out from Liz soon, but below outlines the days for division meetings taking place this fall. While we hope most of you can attend, we will record the sessions for those who are unable to attend.

Training for Incoming Chairs and Cluster Representatives

Friday, August 11th - 1:00 pm - 2:30 pm (Central)

Division Meeting for All Incoming and Continuing Chairs and Cluster Representatives

Friday, September 8th - 1:00 pm - 2:30 pm (Central)

Advising Community Division Showcase and New Community Spotlight

Friday, September 29th - 1:00 pm - 2:30 pm (Central)

All Division Leadership and Leadership Breakout Meetings at Annual Conference

Tuesday, October 3rd - 1:00 pm - 4:00 pm (Eastern)

All incoming, continuing, and outgoing leadership present at the Annual Conference

Leadership Updates

Upcoming Elections

NACADA Election nominations typically open in September. Now would be a great time for continuing Chairs to think about leadership nominations for next Chair of your Advising Community. One of our Cluster Reps, Tyler Hall, has created a great Sustainable Leadership Outline for Advising Communities, which can be found [here](#). Please begin discussion around this topic and let us know if you foresee any concerns or have any questions.

Division Leadership Changes

1. **Hispanic and Latine Student Success** - Nicole Gonzalez, University of Arizona, nicoledg@email.arizona.edu
Prior Chair: Cassie Jaquez
2. **Canada** – Jillian (Jill) Thomas, Saint Mary's University, jill.thomas@smu.ca
Prior Chair: Margaret Colton
3. **Students with Experiences in the Foster Care System** - Kasandrea Sereno, Tulsa Community College, kasandreasereno@gmail.com
Prior Chair: did not begin term at start

Open Leadership Positions:

Currently, we have the following Chair vacancies:

1. **High School to College Advising Community**

Please refer any eligible member to contact us if they are interested in running for the open position. To be eligible, the individual must be a part of the above Advising Community and a NACADA member.

Tip of the Month

Submit a Tip of the month!!

Do you have a tip that would be useful to other leaders in our Division? Perhaps you found a fantastic way to recruit steering committee members or volunteers. Maybe you had a great turnout for virtual events and would like to share strategies for marketing.

As we noted before, this section is designed to include a tip to help chairs be effective in their roles. This may include a wide range of ideas, so if you have one you would like to share, please e-mail Tony at tlazarowicz2@unl.edu.

TO DO LIST

- [Complete Leadership RSVP Form for Annual Conference Attendance](#)
 - **Deadline: August 4th**
- [Prepare and Submit Annual Conference Report](#)
 - **Deadline: August 15th**
- [Schedule Annual Conference Social](#)

- **Deadline: August 18th**
- [Schedule Virtual Advising Community](#)
 - **Deadline: September 1st**
- Plan for Election Nominations
 - **Deadline September 1st**
- Contact Incoming Chair with Welcome/Plan for Transition
 - **Deadline: September 1st**
- Check NACADA membership
 - **Deadline: ongoing**
- Ensure steering committee appointments are NACADA members and have the AC listed on their membership profile
 - **Deadline: ongoing**
- Save the above meeting dates on your calendar!!
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 - Friday, September 8th - 1:00 pm - 2:30 pm (Central)
 - Division Meeting for All Incoming and Continuing Chairs and Cluster Representatives
 - Friday, September 29th -1:00 pm - 2:30 pm (Central)
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MISC

- Please continue to review the [2022-2023 Advising Community Chair Timeline](#) to plan your time accordingly over the next few months.
- Have Website Updates you need to submit? Please complete the [ACD Website Update Request Form](#) to request any new updates to the NACADA AC webpages.
- As a reminder, we have a few different communication channels. The two official channels outside of the listserv that we use are as follows:
 - Facebook – [NACADA Advising Communities Division](#)
 - Slack - [Join the Slack Team Today](#)

Thanks again and have a great end of the week. As always, please reach out to us if you have any questions, comments, or concerns.



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