

Division Unit Report for the Ethics & Legal Issues Interest Group Submitted by Brittany Erwin

Please complete **Columns 1 through 6** and return by **November 1, 2016**, to Commission & Interest Group Division (CIGD) Reps Rebecca Cofer, rcofer@abac.edu, and Erin Justyna, erin.justyna@ttu.edu, with a copy to CIGD Liaison Elisa Shaffer, elshaffer@ksu.edu. Please copy your unit's CIGD Steering Committee Member as well.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2017.

NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (Only completed in August 2016 report)	Future action(s) based on data (Data-informed decisions) (Only completed in August 2016 report)
Create & sustain IG group leadership	1) Establish an active IG Steering Committee	1) Reach out to previous IG chair for likely candidates. 2) Send out inquiry to current membership via e-mail.	1) Was a Steering committee developed? Y/N? 2) Did Steering committee establish @ least 2-3 goals (minimum) for coming year? Y/N?	Sarah Herndon (former chair) ; Elisa Shaffer, Tracy Griffith ; scaffrey@ksu.edu	1) Academic advisors are typically busy individuals with many responsibilities & This is a voluntary, unpaid role; promote leadership experience, resume building, networking, etc.		

<p>Advance knowledge base and interest specific to Ethics & Legal Issue in advising</p> <p>Ensure effectiveness of NACADA organization</p>	<p>1) Author, co-author, or sponsor one or more articles in a NACADA or affiliated (e.g., OHAAA) publication.</p> <p>2) Increase Legal/Ethics conference proposals</p>	<p>1) Review submission guidelines for target publication or conference, share with group.</p> <p>2) Draft articles and/or offer feedback other's articles or presentations</p> <p>3) Solicit volunteers via listserv, membership, etc.</p>	<p>1) Were one (or more) articles from myself or member of the IG group published in a NACADA or affiliated organization's publication? Y/N?</p>	<p>1) IG Membership ; listserv ; colleagues</p>	<p>1) Finding time/co-authors/authors – I will be proactive and promote exciting nature of being published.</p>		
<p>Engage current IG membership & interested constituency</p>	<p>1) Post once per month on IG group LinkedIn and Facebook page</p> <p>2) Reach out to members via listserv once per month.</p>	<p>1) Review articles, newspapers, podcasts, colleagues, NACADA members & leaders, etc. for relevant issues to share.</p>	<p>1) At least one post per month? Y/N?</p> <p>2) At least one listserv topic/discussion per month? Y/N?</p>	<p>1) NACADA AAT</p> <p>2) NACADA Clearing House</p> <p>3) Chronicle of Higher Education</p>	<p>I could get overwhelmed doing this each month. I will engage Steering Committee to take on certain months for FB/LinkedIn Post, maybe listserv also.</p>		

<p>Promote recognition of advising profession & quality of academic advising professionals</p>	<p>1) Nominate a past IG chair or other affiliated & deserving member for CIGD service award</p>	<p>1) Complete nomination by established NACADA deadline via the website.</p> <p>2) Solicit letters of support and any other needed materials via listserv or former members.</p>	<p>1) Was a nomination for CIGD award submitted? Y/N?</p>	<p>1) Award nomination accepted their website and EO.</p>	<p>Obtaining letters of support can be difficult. I will be sure to give anyone I solicit 2-3 weeks lead time to ensure timely return.</p>		
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