

Division Unit Report for the Faculty Advising Commission Submitted by Calley Stevens Taylor

Please complete **Columns 1 through 6** and return by **November 1, 2016**, to Commission & Interest Group Division (CIGD) Reps Rebecca Cofer, rcofer@abac.edu, and Erin Justyna, erin.justyna@ttu.edu, with a copy to CIGD Liaison Elisa Shaffer, elshaffer@ksu.edu. Please copy your unit's CIGD Steering Committee Member as well.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2017.

NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (Only completed in August 2016 report)	Future action(s) based on data (Data-informed decisions) (Only completed in August 2016 report)
Develop and sustain effective association leadership	Identify and empower a steering committee for the Faculty Advising Commission	<ol style="list-style-type: none"> 1. Develop a timeline and strategy for identifying steering committee members. 2. Establish expectations for steering committee members. 3. Establish a method of documenting steering committee activity from year to year. 	<ol style="list-style-type: none"> 1. The existence of an active steering committee. 2. A documented process for maintaining an active steering committee. 	Other CIGs who have developed handbooks or leadership structures will serve as examples for this work.	There was not an active steering committee last year. As a result, this goal will require members who are willing to volunteer for a role that is still under development.		

Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	Collaborate with at least one other CIG to engage the membership in shared dialogue about faculty advising.	<ol style="list-style-type: none"> 1. Identify potential collaborators. 2. Determine appropriate venue to shared dialogue. 3. Organize and conduct identified activity. 	<ol style="list-style-type: none"> 1. Learning outcomes for the activity will be determined and assessed. The format of this assessment will be developed as a part of the planning of this shared activity. 	Potential CIGs collaborators include <i>Small Colleges and Universities, Advising Administration, Advisor Training and Development, or Assessment of Advising.</i>	Identification of an area of interest that lends itself to shared dialogue between the Faculty Advising Commission and at least one other CIG.		
Expand and communicate the scholarship of academic advising	Engage in online discussion regarding faculty advising through regular use of the Faculty Advising Commission listserv.	<ol style="list-style-type: none"> 1. Invite commission membership to subscribe to the listserv. 2. Develop a schedule of topics to share with the listserv. 3. Encourage listserv use by steering committee members to engage non-NACADA members in dialogue about faculty advising 	<ol style="list-style-type: none"> 1. Track listserv use to ensure regular activity. 2. Monitor listserv subscription rates by NACADA membership. 3. Use of listserv content to drive topics for future commission activities and goals. 	Steering committee members or other commission members will be asked to prompt dialogue through the listserv on a regular basis.	The listserv is a great tool for engaging in dialogue, but we have to be careful to limit its use to reasonable topics and frequency.		