

# Division Unit Report for the Science, Technology, Engineering and Mathematics Advising Commission

## Submitted by Stephanie Kraft-Terry

Please complete **Columns 1 through 6** and return by **November 1, 2016**, to Commission & Interest Group Division (CIGD) Reps Rebecca Cofer, [rcofer@abac.edu](mailto:rcofer@abac.edu), and Erin Justyna, [erin.justyna@ttu.edu](mailto:erin.justyna@ttu.edu), with a copy to CIGD Liaison Elisa Shaffer, [elshaffer@ksu.edu](mailto:elshaffer@ksu.edu). Please copy your unit's CIGD Steering Committee Member as well.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2017.

<b>NACADA Strategic Goal(s)</b> (List strategic goal(s) to which the outcome is related)	<b>Specific desired outcome</b> (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	<b>Actions, activities or opportunities for outcome to occur</b> (What processes need to be in place to achieve desired outcome)	<b>Outcome measurements &amp; related data instrument(s)</b> (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	<b>Other groups or individuals (if any) to connect with in achieving this outcome</b> (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	<b>Challenges (if any) anticipated in achieving this outcome</b> (How you plan to address difficulties that may arise as you work to achieve the outcome)	<b>Progress toward achieving outcome (Only completed in August 2016 report)</b>	<b>Future action(s) based on data (Data-informed decisions) (Only completed in August 2016 report)</b>
1. Develop and sustain effective Association leadership	1. Assemble an active commission steering committee	1. Solicit for volunteers at the annual meeting.  Create and send an interest questionnaire to solicit any additional volunteers that did not attend the annual meeting.	1. Steering committee created.  Will meet a minimum of once per semester over Zoom.	1. Connect with Elisa Shaffer to send emails from EO.	1. Finding a common time everyone can meet given the geographic variability of the group.  Ensuring that the rest of the commission is aware of what is going on with the Steering Committee.  Will rely on social media and emails for much		

					of this.		
2. Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	2. Host Zoom journal clubs where STEM Commissions Members can discuss a common journal article.	2. Solicit for volunteers to lead the help select the article/lead the discussion.  Advertise to the commission via social media and through email	2. People will volunteer to fill the various roles necessary.  The event will be held at least once this year.	2. Connect with Elisa Shaffer to send emails from EO.	2. Getting the broader commission to engage and participate in the discussion.  Finding volunteers to suggest articles and lead the discussion.  Will utilize all advertising outlets (social media, emails) regularly to encourage engagement.		

<p>3. Expand and communicate the scholarship of academic advising</p>	<p>3. Submit a collaborative NACADA publication related to STEM Advising.</p>	<p>3. Query commission on what topic members are interested in writing about via social media and emails from EO.</p> <p>Solicit volunteers to participate in the outlining and eventual writing of the manuscript.</p>	<p>3. Publication topic selected.</p> <p>Interested volunteers identified.</p> <p>Outline of publication completed.</p>	<p>3. Connect with Leigh Cunningham to learn about modes of publication and guidelines.</p>	<p>3. Finding enough volunteers to see the process through to completion. Will try to identify members that seem eager to be involved in the commission and encourage active participation.</p>		
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