

Division Unit Report for the Technology in Advising Commission

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Please complete **Columns 1 through 6** and return by **November 1, 2016**, to Commission & Interest Group Division (CIGD) Reps Rebecca Cofer, rcofer@abac.edu, and Erin Justyna, erin.justyna@ttu.edu, with a copy to CIGD Liaison Elisa Shaffer, elshaffer@ksu.edu. Please copy your unit's CIGD Steering Committee Member as well.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2017.

NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (Only completed in August 2016 report)	Future action(s) based on data (Data-informed decisions) (Only completed in August 2016 report)
Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	For the 2017 annual conference in St. Louis, we will be creating a "Tech Lab", a series of mini-sessions designed to give advisors tools and information about technology that can be used either in their advising practice or for their own professional development. Ideally, we will have about 10 different session topics, each mini-session occurring within a	We will need to have a designated space with technology capabilities (screen and projector) in the conference facility for these mini-sessions to take place. We will also need presenters to demonstrate the technologies. Some of the presenters may be identified through the annual proposal review process.	The outcome will be measured by whether or not the "Tech Lab" occurs at the conference. Additionally, we will ask for attendee feedback regarding the usefulness of the sessions. It would also be interesting to follow-up with attendees several months after the conference to see whether they are using the technology they learned about on a regular basis/how it	Rhonda Baker in the EO and the St Louis Conference Committee	This is a large task to take on, as it essentially is going to require coordinating 10 different presenters during one of the conference days. By starting to plan this outcome now, we can hopefully anticipate and address any challenges as we prepare for the 2017 annual conference. We will need to identify presenters early (similar timeframe		

	25 minute timeframe (so, 2 per concurrent session time slot).		has impacted their work.		to annual concurrent session reviews) and ensure that the presenters are able to attend the conference. Additionally, we need to make sure that the room where we will hold these mini-sessions has technology capabilities.		
Develop and sustain effective Association leadership	Steering committee members run for Technology in Advising Commission Chair and/or continue on steering committee; add new steering committee members	Encourage current steering committee members to run for commission chair, identify new steering committee members, find ways to incorporate current steering committee members into meaningful commission service	Steering committee members run for chair position and/or continue on steering committee; involve new members in steering committee				

<p>Provide professional development opportunities that are responsive to the needs of advisors and advising administrators</p>	<p>Curate web resources for basic “how to” of technology advisors use (Excel, Outlook, Adobe Pro, social media, etc) to aid in advisor training and/or development of technology competency</p>	<p>Create Youtube playlists for video content about particular topics; seek input for good training videos or articles from steering committee and commission membership; promote access to these resources through NACADA web site and commission social media/listserv/email communication</p>	<p>Playlists are created on YouTube; track usage data/analytics</p> <p>Enhance Resources section of commission web page; track usage data/analytics</p>				
<p>Promote the role of effective academic advising in student success to college and university decision makers</p>	<p>Create opportunities for advisors and advising administrators to connect about enterprise-level campus systems</p>	<p>Create a database of advisors/advising admins who are interested in talking to others about enterprise-level campus systems (pros/cons, questions to ask prior to implementing, challenges of implementation, ethics of data use, etc)</p>	<p>Possibly host Zoom meeting(s) around these topics</p> <p>Track access/usage of database</p>	<p>Advising Administration Commission</p>			