

Division Unit Report for the Peer Advising and Mentoring Commission Submitted by Lisa Yamin

Please complete **Columns 1 through 6** and return by **November 1, 2016**, to Commission & Interest Group Division (CIGD) Reps Rebecca Cofer, rcofer@abac.edu, and Erin Justyna, erin.justyna@ttu.edu, with a copy to CIGD Liaison Elisa Shaffer, elshaffer@ksu.edu. Please copy your unit's CIGD Steering Committee Member as well.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2017.

NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (Only completed in August 2016 report)	Future action(s) based on data (Data-informed decisions) (Only completed in August 2016 report)
1. Develop and sustain effective Association leadership	1. PAM Commission Leadership/ Succession Planning	1a. Send information from list from business meeting and PAM listserv 1b. Find additional Steering Committee Members (proposals, mentoring, technology – Phil R. research) 1c. Work with Steering	1b. 5 member steering committee 1c. Identify potential steering			1b. 4 committee members identified 1c. Will work with steering	1b. find 5 th member through listserv/email/ annual conference business meeting 1c. Continue mentoring/ training

		Committee member(s) to provide continuity in PAM Commission leadership	committee member to serve as continuing PAM leadership			committee to identify future leadership	incoming chair
2. Ensure the effectiveness of the NACADA organization	2. Increase number of proposals submitted for annual conference	2. Steering Committee member send emails/use appropriate social media – follow up on list if interested members and send reminders of due date as it approaches	2. Goal of 25 proposals			2. Combined with faculty mentoring tag – did not have 25 proposals for annual conference	2. Look for additional ways to outreach for increased proposal submissions for 2018 conference (including state, regional, international)
3. Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	3. Create mentoring program for new and veteran PAM Commission members to increase involvement in commission	3a. Identify Steering Committee member to oversee 3b. Find Commission members who are interested in participating through listserve	3a. Steering committee position identified 3b. 3 mentor/mentee pairs created			3a. Committee member identified 3b/3c. See future actions	3b/3c. Will create partners after 2017 annual conference business

		and email 3c. Create mentor/ mentee pairs create a goal for pairs, establish check in, and assess at end of year	3c. End of year assessment/ feedback				meeting – solicit at meeting and through listserv/email
4. Expand and communicate the commission scholarship of academic advising	4. Professional development opportunities, research, and writing	4a. Steering Committee member (PHIL R) follow up on list generated from business meeting, send out emails (listserv, commission members) 4b. Follow-up on potential research/writing projects – encourage submissions prior to AAT/ Journal deadline	4a. Groups formed and topics generated 4b. 1 article submitted to AAT or Journal from Commission			4a. Phil stepped down from steering committee in March. New member found. 4b. None submitted for 2016-2017 (See future actions)	4a. Look for one solid topic for group to complete research on (work with Wendy as needed) 4b. Plan to submit for September 2018

5. Pursue innovative technology tools	5. Use of technology	5a. See 1b. 5b. Create/ increase PAM Commission use of technology and social media tools (facebook, twitter, Instagram, listserv)	5a. Member identified 5b. PAM commission accounts created and utilized by members			5a. member identified 5b. Facebook account created	5a. Committee update Facebook – create LinkedIn, Twitter, Instagram? 5b. Add group members/ advertise through annual conference commission meeting/ listserv/ email
6. Educate university and college decision makers about the role of quality academic advising in higher education	6. Support peer advising and mentoring to support and promote current peer advisors (students) in PAM Commission	6a. Megumi Makino Kanehiro work with NACADA Awards committee to propose student award for current peer advisors and mentors 6b. If approved, send out call for nominations,	6a. Continue discussions with NACADA awards committee 6b. Award recipient(s)	See 6a.		6a. Awards committee will not have specific PAM awards as student awards already exist	6a. Advertise student awards through commission meeting, listserv, email, social media 6b. Identify PAM award recipients and

		review applications, and select recipient(s)	6c. Benchmark study survey on peer advisors/ mentors attending graduate school to become advisors				highlight on social media/at conference 6c. Study/research if students identified (see 4a.)
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