
**Name of Chair:** Tracy Griffith  

**Name of Commission/Interest Group:** Advising Adult Learners

**Mission:** NACADA promotes student success by advancing the field of academic advising globally. We provide opportunities for professional development, networking, and leadership for our diverse membership.

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<th>NACADA Strategic Goal(s)</th>
<th>Specific Desired Outcome</th>
<th>Actions/Activities/Opportunities for Outcome to Occur</th>
<th>Outcome Measurements &amp; Related Data Instrument(s)</th>
<th>Progress toward Achieving Outcome (Only completed in fall reporting)</th>
<th>Future Action(s) Based on Data (Only completed in fall reporting)</th>
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| Develop & sustain effective Association leadership. | Establish active steering committee for commission | 1. Solicit volunteers at annual meeting and through email to commission members/listserv members.  
2. Set specific goals and assign leadership of subcommittees to address goals.  
3. Work with Elisa Shaffer to set up Adobe Connect meetings to work with steering committee teams/members. | 1. Members identified and committed to be a part of steering committee.  
2. Subcommittee chairs set and goals defined.  
3. Arrange and hold quarterly meetings, at a minimum. | 1. Potential members identified and contacted about responsibilities  
2. Failed to do  
3. Failed to do | Take further action in getting steering committee active and involved.  
Recommend finding one person who can help organize this to make it more likely. Take advice from more experienced leaders on how to proceed. |
| Expand and communicate the scholarship of academic advising. | 1. Promote opportunities to write for NACADA publications.  
2. Encourage commission members to submit proposals for the 2015 annual conference. | 1. Identify members interested in writing/collaborating on articles for publication in NACADA forum.  
2. Provide assistance and support to those new to proposal writing; identify members for possible panel presentation. | 1. Have at least one article published related to adult learner population.  
2. Have at least 10 proposals submitted for 2015 conference, including one panel presentation. | 1. Encouraged membership to consider writing but no volunteers to follow through.  
2. Exceeded this goal to a high level; 6 proposals accepted and will be presented at the Annual Conference in Las Vegas; no proposals for a panel accepted. | 1. Continue to promote opportunities to write about adult learner population. Encourage collaboration amongst membership to publish.  
2. Continue to promote opportunities to present at NACADA conferences. Encourage membership to collaborate with other commissions and interest groups to expand opportunities. |
Expand and communicate the scholarship of academic advising.
Pursue innovative technology tools and resources to support the Association.

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<th>1. Update commission web page and resource page.</th>
<th>1. Develop team to review resource page and eliminate outdated information, locate and add new resources; develop “best practices” section.</th>
<th>1. New information and best practices submitted to NACADA staff with updated information published on web pages.</th>
<th>1. Preliminary review of web page materials completed but no work done.</th>
<th>1. Recommend setting a team of volunteers to take this on and present to steering committee before implementing.</th>
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<td>2. Have at least one topic/discussion question posted on listserv each month.</td>
<td>2. Have steering committee members brainstorm topics and ideas to encourage online discussion and sharing.</td>
<td>2. A minimum of twelve (12) discussion threads on listserv over the next year.</td>
<td>2. Infrequent listserv communication. Estimate approximately 10 topics addressed in last year.</td>
<td>2. Encourage membership starting at annual meeting to come up with topics to be discussed throughout the year. Consider a theme for each month, related to the typical academic calendar.</td>
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Reporting Due Dates: Columns 1 through 4 are to be completed by November 1 each year; columns 5 and 6 are to be completed by August 15 each year. **THESE REPORTS WILL BE SENT TO ELSHAFFER@KSU.EDU & YOUR CIGD STEERING COMMITTEE MEMBER.**