Division Unit Report for the Faculty Advising Commission  
Submitted by Kristan Venegas, kristanv@usc.edu

Please complete **Columns 1 through 6** and return by **November 1, 2015**, to Commission & Interest Group Division (CIGD) Reps Karen Archambault, karchambault@bcc.edu, and Erin Justyna, erin.justyna@ttu.edu, with a copy to CIGD Liaison Elisa Shaffer, elshaffer@ksu.edu. Please copy your unit’s CIGD Steering Committee Member as well.

Two columns have been added to the November 2015 report form, providing a place to indicate which other units (if any) your group will collaborate with in achieving its 2015-16 outcomes, and what challenges (if any) you anticipate in achieving those outcomes. The Executive Office will compile a summary of the CIGD reports and provide it to all Division chairs for their use in identifying possible areas of future collaboration.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2016.

### NACADA Strategic Goal(s)
(List strategic goal(s) to which the outcome is related)

### Specific desired outcome
(What you want to occur as a result of your efforts; what you want someone to know, do, or value)

### Actions, activities or opportunities for outcome to occur
(What processes need to be in place to achieve desired outcome)

### Outcome measurements & related data instrument(s)
(How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)

### Other groups or individuals (if any) to connect with in achieving this outcome
(List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)

### Challenges (if any) anticipated in achieving this outcome
(How you plan to address difficulties that may arise as you work to achieve the outcome)

### Progress toward achieving outcome
(Only completed in August 2016 report)

### Progress toward achieving outcome based on data
(Data-informed decisions)

<table>
<thead>
<tr>
<th>NACADA Strategic Goal(s)</th>
<th>Specific desired outcome</th>
<th>Actions, activities or opportunities for outcome to occur</th>
<th>Outcome measurements &amp; related data instrument(s)</th>
<th>Other groups or individuals (if any) to connect with in achieving this outcome</th>
<th>Challenges (if any) anticipated in achieving this outcome</th>
<th>Progress toward achieving outcome</th>
<th>Progress toward achieving outcome based on data</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Update the Faculty Advising Pocket Guide</td>
<td>An updated faculty advising pocket guide to serve as a resources for advising faculty</td>
<td>a. We are developing a taskforce and timeline to complete the guide.</td>
<td>We’ll know we have succeeded if we have completed the document by the end of 2015.</td>
<td>A working team including Robert Alexander, David Boose, Leigh Cunningham, Alison Hoffman, and Kristan Venegas hope to complete the draft by the end of August 2015</td>
<td>We expect to complete this document by December 2015</td>
<td>Completed November 2015</td>
<td>Will present a session related to the pocket guide at the national NACADA meeting in October 2016.</td>
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<td>2) Continue to develop community within the commission.</td>
<td>To strengthen the participation of faculty within NACADA</td>
<td>Reinstall the NACADA blog posts in January</td>
<td>Produce five blogs by June 2015</td>
<td>Have not made progress towards this goal, but will work on once advising draft is</td>
<td>Will reintroduce this idea at the commission meeting in October</td>
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<td>2015, include other faculty bloggers from commission</td>
<td>Monitor listserv participation</td>
<td>done. The NACADA listserv is naturally active with</td>
<td>No specific action at this time.</td>
<td>there was not as much interest in this approach</td>
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<td>Continue the NACADA faculty commission listserv</td>
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