**Division Unit Report for STEM Advising Community**  
Submitted by Julia Yang Bedell

Please complete Columns 1 through 6 and return by November 15, 2021.

Columns 7 and 8 are completed for the progress report due August 15, 2022. Please send your report to your Cluster Rep and the ACD Reps: Gavin Farber (gavin.farber@temple.edu), Wendy Schindler (wkschindler@gmail.com) and EO Liaison: Liz Alcantara (lizbeth@ksu.edu). Thank you!

1. **NACADA Strategic Goal(s)**  
   (List one of NACADA’s 7 strategic goal(s) related to the specific desired outcome in #2)

2. **Specific desired outcome**  
   (What you want to occur as a result of your efforts; what you want someone to know, do, or value)

3. **Actions, activities or opportunities for outcome to occur**  
   (What processes need to be in place to achieve desired outcome)

4. **Outcome measurements & related data instrument(s)**  
   (How will you specifically measure the outcome and with what instruments? e.g. survey, focus group)

5. **Other groups or individuals to connect**  
   (List opportunities for collaboration with other groups)

6. **Anticipated challenges**  
   (How will you address issues that arise as you work to achieve the outcome?)

7. **Progress toward outcome**  
   (Complete in August 2022 report)

8. **Future action(s) based on data**  
   (Data-informed decisions)  
   (Complete in August 2022 report)

---

**Strategic Goal #1**  
Identify and remove barriers to accessibility of all opportunities for engagement and professional growth in the association to foster equity and inclusion for all members.

- Restructure steering committee both in size and in diversity.
- Plan bi-monthly steering committee meetings to build connections with the new members and to plan upcoming activities.
- Review and revise the steering committee application to include questions that will help us be more inclusive.  
  - Distribute the application.
  - Review & select new steering committee members.
- The steering committee membership should reflect greater diversity and inclusion. This can be measured by the profile of the expanded leadership.
- Plan to reach out to other ACD chairs for input on their application process and learn from best practices.
- It’s important to have a transparent process & support open dialogue in the selection of the members.
- Schedule regular steering committee meeting times and stay in communication with all members.

Conducted a new steering committee member search and successfully brought in four new members. Efforts were made to onboard the new members and also involve them in the subcommittees. The steering committee now has eight active members that represent seven different regions and a greater diversity in terms of race and sexual orientation. We held monthly meetings; on average the attendance was at 80%. There were many months where all eight members were present.
**Strategic Goal #2**

- Add subcommittees to focus on areas of need.
- Align members’ roles and interests with each subcommittee.
- Periodic reviews of the progress of each subcommittee.
- Plan to reach out to other ACD chairs for input on their application process and learn from best practices.
- Be prepared to support each subcommittee, particularly the ones with newer steering committee members.

Organized the steering committee into three subcommittees. The members self-selected the grouping. Some groups communicated via emails while others held Zoom meetings. The professional development group conducted three web events. The assessment group conducted surveys for each of the events and is working on a new community-wide survey for distribution in fall 2022.

**Strategic Goal #3**

- Provide “Learn & Grow” sessions that increase our membership’s knowledge about how to participate in regional and national NACADA conferences.
- Utilize the expanded steering committee leadership to develop PD activities that are more inclusive.
- Form a subcommittee to develop “Learn & Grow” topics and host two sessions.
- Plan to host web events with at least one joint event with another advising community.

We planned and offered two Learn and Grow events: 1) Proposals 101 on Feb. 8, 2) There is no ME in STEM on Apr. 6. We also conducted a joint event with the Health Prof. AC titled Striving to Advise at our Best in Both Worlds on Oct. 26, 2021.

As each activity, we will develop a survey to capture feedback.

As we develop each activity, we will identify and seek partnership with other advising communities that have intersecting advising interests.

With any web events plan as early as possible and coordinate closely with the EO.

There may be scheduling or attendance challenges when trying to plan with other Advising Communities.

Each of the web events was very well attended. The Oct. joint event and the Apr. Learn & Grow event had over 100 registrations. During the event, we were able to monitor participants that joined the event, and it was close to 70% of the registered numbers.

---

**Resources:**


Advising Community Self-Assessment Rubric - [https://docs.google.com/document/d/1QRd4FTxuE72NDOMdcw8cnDP7k5pISRZIYhYsG-EqP0o/edit?usp=sharing](https://docs.google.com/document/d/1QRd4FTxuE72NDOMdcw8cnDP7k5pISRZIYhYsG-EqP0o/edit?usp=sharing)

Advising Community Chair Self-Assessment Rubric - [https://docs.google.com/document/d/1Z-4O7ir_AzjM088vGNOsC5odtYOEMbNAYYseEUU6U88/edit?usp=sharing](https://docs.google.com/document/d/1Z-4O7ir_AzjM088vGNOsC5odtYOEMbNAYYseEUU6U88/edit?usp=sharing)