



**Division Unit Report for STEM Advising Community  
Submitted by Lisa Brancato**

Please complete Columns 1 through 6 and return by November 15, 2022.

Columns 7 and 8 are completed for the progress report due August 15, 2023. Please send your report to your [Cluster Rep](#) and the ACD Reps: Gavin Farber ([gavin.farber@temple.edu](mailto:gavin.farber@temple.edu)), Wendy Schindler ([wkschindler@gmail.com](mailto:wkschindler@gmail.com)) and EO Liaison: Liz Alcantara ([lizbeth@ksu.edu](mailto:lizabeth@ksu.edu)). Thank you!

<b>1. NACADA Strategic Goal(s)</b>  <i>(List one of NACADA's 7 strategic goal(s) related to the specific desired outcome in #2)</i>	<b>2. Specific desired outcome</b>  <i>(What you want to occur as a result of your efforts; what you want someone to know, do, or value)</i>	<b>3. Actions, activities or opportunities for outcome to occur</b>  <i>(What processes need to be in place to achieve desired outcome)</i>	<b>4. Outcome measurements &amp; related data instrument(s)</b>  <i>(How will you specifically measure the outcome and with what instruments? e.g. survey, focus group)</i>	<b>5. Other groups or individuals to connect</b>  <i>(List opportunities for collaboration with other groups)</i>	<b>6. Anticipated challenges</b>  <i>(How will you address issues that arise as you work to achieve the outcome?)</i>	<b>7. Progress toward outcome</b>  <b><i>(Complete in August 2022 report)</i></b>	<b>8. Future action(s) based on data</b>  <i>(Data-informed decisions)</i>  <b><i>(Complete in August 2022 report)</i></b>
<b>Strategic Goal #1</b>  Identify and remove barriers to accessibility of all opportunities for engagement and professional growth in the association to foster equity and inclusion for all members.	<ul style="list-style-type: none"> <li>Maintain a diverse steering committee</li> <li>Demonstrate consistent and active participation among all members for idea generation and completion of tasks towards actionable goals.</li> </ul>	<ul style="list-style-type: none"> <li>Seek diversity during the application process for new steering committee members as vacancies arise.</li> <li>Continue with a schedule of regular monthly steering committee meetings to maximize the forward movement of initiatives.</li> </ul>	<ul style="list-style-type: none"> <li>Steering committee membership diversity can be measured reflecting on its profile.</li> <li>The progress of action items necessary for reaching established goals of the committee can be measured by completion of tasks and successful delivery of events, surveys and resources.</li> </ul>	<ul style="list-style-type: none"> <li>Consult with other ACDs as necessary to explore best practices for recruitment, application process and retention of steering committee membership.</li> <li>Connect with other advising communities to explore ideas for potential collaborations.</li> </ul>	<ul style="list-style-type: none"> <li>It is important to have a transparent process and support open dialogue in the selection of members.</li> <li>Continuous communication with steering committee members will promote engagement and provide a foundation of support to foster participation and growth.</li> </ul>		

<p><b>Strategic Goal #2</b></p> <p>Identify and remove barriers to accessibility of all opportunities for engagement and professional growth in the association to foster equity and inclusion for all members.</p>	<ul style="list-style-type: none"> <li>• Increase channels of communication for members to connect with steering committee and express ideas.</li> <li>• Collect data representing the collective ideas and requests of the community members.</li> </ul>	<ul style="list-style-type: none"> <li>• Develop and launch a community Google Drive.</li> <li>• Continue to refine and streamline the annual member survey.</li> <li>• Evaluate the survey prompts and the results through the lens of identifying what can we act on to best serve our community members.</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain ongoing surveillance of the member entries on the form identifying hot topics of interest.</li> <li>• Conduct the annual member survey.</li> </ul>	<ul style="list-style-type: none"> <li>• Identify in member responses the opportunities for collaboration with other advising communities when it can serve the expressed needs of the members.</li> </ul>	<ul style="list-style-type: none"> <li>• To minimize the potential for low response rate, communications inviting participation in the Google Drive and the annual survey should be well-timed and strategically delivered.</li> </ul>		
<p><b>Strategic Goal #3</b></p> <p>Provide practices that allow members to identify and cultivate their long-term professional development and engagement with the association.</p>	<ul style="list-style-type: none"> <li>• Develop professional skills; experience a sense of and motivation for professional growth; and build a network of collegial support.</li> </ul>	<ul style="list-style-type: none"> <li>• Update the STEM Advising Community webpage and Google Drive repository to include more recent scholarly and community resources.</li> <li>• Host two professional development activities per semester, to include one collaborative event with another advising community that has an overlapping advising interest.</li> <li>• Maintain an active working group for the “Learn and Grow” series.</li> </ul>	<ul style="list-style-type: none"> <li>• Collect data on member participation levels during live events, including ideas shared and post-event satisfaction surveys.</li> <li>• Develop a periodic survey to collect data on member engagement with Google Drive and other web-based resources.</li> </ul>	<ul style="list-style-type: none"> <li>• Advising First Year Students</li> <li>• Advising Community</li> <li>• Health Professions Advising Community</li> <li>• Other advising communities of interest based on member feedback.</li> </ul>	<ul style="list-style-type: none"> <li>• Multiple ideas may call for the committee to prioritize projects and initiatives so as not to overwhelm our members or overstress the steering committee with too many events timed within a short duration.</li> <li>• Advanced planning will be critical to ensure events can be scheduled appropriately with the EO.</li> </ul>		

*INSERT rows as needed*

**Resources:**

NACADA Strategic Goals - <https://www.nacada.ksu.edu/About-Us/Vision-and-Mission.aspx>

*Advising Community Self-Assessment Rubric - <https://docs.google.com/document/d/1QRd4FTxuE72NDOMdcw8cnDP7k5pISRZIYhYzG-EgP0o/edit?usp=sharing>*

*Advising Community Chair Self-Assessment Rubric - [https://docs.google.com/document/d/1Z-4O7ir\\_AzjM088vGNOsC5odtYOEMbNAYYseEUU6U88/edit?usp=sharing](https://docs.google.com/document/d/1Z-4O7ir_AzjM088vGNOsC5odtYOEMbNAYYseEUU6U88/edit?usp=sharing)*