



**Division Unit Report for Distance Advising for Online Education  
Submitted by Holli Fergus**

Please complete Columns 1 through 6 and return by November 15, 2019.

Columns 7 and 8 are completed for the progress report due August 15, 2020. Please send your report to ACD Reps: Rebecca Hapes ([rhapes@tamu.edu](mailto:rhapes@tamu.edu)), Amber Kargol ([akargol@iastate.edu](mailto:akargol@iastate.edu)) and EO Liaison Dawn Krause ([dawnkrause@ksu.edu](mailto:dawnkrause@ksu.edu)). Please copy your [Cluster Rep](#) as well. Thank you!

<b>1. NACADA Strategic Goal(s)</b>  <i>(List one of NACADA's 7 strategic goal(s) related to the specific desired outcome in #2)</i>	<b>2. Specific desired outcome</b>  <i>(What you want to occur as a result of your efforts; what you want someone to know, do, or value)</i>	<b>3. Actions, activities or opportunities for outcome to occur</b>  <i>(What processes need to be in place to achieve desired outcome)</i>	<b>4. Outcome measurements &amp; related data instrument(s)</b>  <i>(How will you specifically measure the outcome and with what instruments? e.g. survey, focus group)</i>	<b>5. Other groups or individuals to connect</b>  <i>(List opportunities for collaboration with other groups)</i>	<b>6. Anticipated challenges</b>  <i>(How will you address issues that arise as you work to achieve the outcome?)</i>	<b>7. Progress toward outcome</b>  <b><i>(Complete in August 2020 report)</i></b>	<b>8. Future action(s) based on data</b>  (Data-informed decisions)  <b><i>(Complete in August 2020 report)</i></b>
Develop and sustain effective Association leadership	Create an active steering committee	Meet regularly and/or as needed via zoom to discuss goals and upcoming projects.  Communicate via email to keep committee members engaged and involved in ongoing projects.	Did the steering committee meet 3 times before the next annual conference?	Distance Advising for Online Education Steering Committee	Scheduling and balancing normal workload	The steering committee was not as active as hoped, however, there were some people who moved organizations and scheduling issues with COVID.	Resolicit interest in steering committee and plan meetings up front – leave scheduled for whomever can attend each time.

Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	Host an online lunch and learn/web discussion	Work with the Veterans group to host a lunch and learn that is beneficial to both groups	Was the lunch and learn held prior to the annual conference in October 2020?  Track attendance	Distance Advising for Online Education Steering Committee  Veterans community chair	Finding volunteers willing to lead and discuss issues, challenges, and successes relating to both veterans and those studying at a distance	This is still in progress. We are still talking about scheduling it, but have been held up due to COVID.	Continue to work on scheduling. This will be helpful for all involved.
Promote the role of effective academic advising in student success to college and university decision makers	Prior to 2020 Annual conference, combined a resource that demonstrates a spotlight on any distance advising related session (including but not limited to hot topics and committee sponsored sessions).	Review the annual conference schedule to determine which sessions may relate to distance advising, including but not limited to hot topics and committee sponsored sessions, and develop a quick guide or resource for committee members.	Was the resource created and distributed?	Distance Advising for Online Education Steering Committee	Finding a volunteer to assist.	Applicability depends on format of virtual annual conference.	May be met/updated depending on outcome of upcoming conference.

*INSERT rows as needed*

### Resources:

NACADA Strategic Goals - <https://www.nacada.ksu.edu/About-Us/Vision-and-Mission.aspx>

Advising Community Self-Assessment Rubric - <https://docs.google.com/document/d/1QRd4FTxuE72NDOMdcw8cnDP7k5pISRZIYhYzG-EqP0o/edit?usp=sharing>

Advising Community Chair Self-Assessment Rubric - [https://docs.google.com/document/d/1Z-4O7ir\\_AziM088vGNOsC5odtYOEMbNAYseEuu6U88/edit?usp=sharing](https://docs.google.com/document/d/1Z-4O7ir_AziM088vGNOsC5odtYOEMbNAYseEuu6U88/edit?usp=sharing)