Division Unit Report for the High Achieving Student Advising Community
Submitted by Emmanuel Garcia

Please complete Columns 1 through 6 and return by November 15, 2019.

Columns 7 and 8 are completed for the progress report due August 15, 2019. Please send your report to ACD Reps: Rebecca Hapes (rhapes@tamu.edu), Kyle Ross (kwross@wsu.edu) and EO Liaison Dawn Krause (dawnkrause@ksu.edu). Please copy your unit's Steering Committee member (Cluster Rep) as well. Thank you

1. NACADA Strategic Goal(s) (List strategic goal(s) related to the outcome)	2. Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	3. Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	4. Outcome measurements & related data instrument(s) (How will you specifically measure the outcome and with what instruments? e.g. survey, focus group)	5. Other groups or individuals (if any) to connect with in achieving this outcome (List opportunities for collaboration with other groups)	6. Challenges (if any) anticipated in achieving this outcome (How will you address issues that arise as you work to achieve the outcome?)	7. Progress toward achieving outcome (Only completed in August 2020 report)	8. Future action(s) based on data (Data-informed decisions) (Only completed in August 2018 report)
Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	Create prospects for involvement with the community Grow volunteerism network to promote openings for members	Continue to grow steering committee participation Volunteers will be recruited at the annual conference Create an informal leadership board and provide volunteer opportunities	Maintain an active steering committee, proposal readers, and individuals that can help with key initiatives Leadership board will act as back-up for meetings and gatherings in case of absences	NACADA regional groups	Time commitment (focused agendas; clear purpose for meetings)	Started the process of creating a hierarchy of positions withing Community such as Social Chair, Co-Chair, Social Media.	At first Steering Committee meeting, introduce positions and ask for volunteers to serve as inaugural members and to create a position description for moving forward.

Reoccurring steering committee meetings ==Expand the use of innovative technology tools== and resources to support the work of the Association	Generate leadership opportunities for steering committee members Provide members an opportunity to add to strategic initiatives for the improvement of the community	Create dates/times for online meetings Host meetings Continue to record meetings and make them accessible via social media	Steering committee meetings should take place every 3 months between September and May	N/A	Scheduling a time to meet (email requests for availability months in advance) Remain considerate of members who cannot attend meetings (minutes; provide additional avenues for input- via slack/email)	Continued quarterly meetings via Zoom. Added Youtube recordings for members not able to attend. Also, created questionnaire for Facebook additions.	Increase number of steering committee meetings – once every 2 months instead of three, with an email check in during the off month.
Maintain/Establish task forces to help with large, ongoing community projects (expand the use of innovative technology tools and resources)	Create opportunities for leadership Support community engagement and advancement	Maintain/Establish task forces with Steering Committee Recruit task force leaders and members to support initiatives associated with each task force	Establish groups to work toward a goal (i.e. Slack engagement) Timelines for projects should be presented and groups will show progress	N/A	Time commitment (provide task force leaders time during the steering committee meetings to discuss progress/challenges and solicit help if needed)	The community hierarchy that is being planned should address this goal. Delegation of projects.	Accountability needed. Develop a way to make sure that task force is on track.

Continue an award/recognition opportunity for active community members (promote the role of effective academic advising in student success to college and university decision makers, develop and sustain effective Association leadership)	Acknowledge the generous contributions of active members Foster a culture of engagement	Determine where and when awards will be presented Continue/Create award categories and criteria	Awards should be distributed once per year Recognize those who have gone beyond the call of duty during Zoom Business Meetings	N/A	Lack of participation during Steering Committee meetings	Continuity of leadership is being maintained with new incoming chair having been an active community participant.	Create a nomination process and award criteria. Recognize and spotlight members on social media. Shout outs for contributions.

Resources:

NACADA Strategic Goals - https://www.nacada.ksu.edu/About-Us/Vision-and-Mission.aspx
Advising Community Self-Assessment Rubric - https://docs.google.com/document/d/1QRd4FTxuE72NDOMdcw8cnDP7k5pISRZIYhYzG-EgP0o/edit?usp=sharing
Advising Community Chair Self-Assessment Rubric - https://docs.google.com/document/d/1Z-4O7ir_AzjM088vGNOsC5odtYOEMbNAYYseEUU6U88/edit?usp=sharing