

Division Unit Report for the _____ Assessment of Advising _____ (Name of Commission/Interest Group)
Submitted by _____ Kathy Zarges, kmzarges@kent.edu _____ (Name and email of Commission/Interest Group Chair)

Please complete **Columns 1 through 6** and return by **November 1, 2015**, to Commission & Interest Group Division (CIGD) Reps Karen Archambault, karchambault@bcc.edu, and Erin Justyna, erin.justyna@ttu.edu, with a copy to CIGD Liaison Elisa Shaffer, elshaffer@ksu.edu. Please copy your unit's CIGD Steering Committee Member as well.

Two columns have been added to the November 2015 report form, providing a place to indicate which other units (if any) your group will collaborate with in achieving its 2015-16 outcomes, and what challenges (if any) you anticipate in achieving those outcomes. The Executive Office will compile a summary of the CIGD reports and provide it to all Division chairs for their use in identifying possible areas of future collaboration.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2016.

| NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related) | Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value) | Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome) | Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group) | Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome) | Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome) | Progress toward achieving outcome (Only completed in August 2016 report) | Future action(s) based on data (Data-informed decisions) (Only completed in August 2016 report) |
|---|---|--|---|---|--|---|--|
| Expand and communicate the scholarship of academic advising | -Increase the number of NACADA publications (presentation proposals, clearinghouse articles, AAT articles, etc.) that are submitted on the topic of assessment. | -Encourage the Assessment Commission membership to submit proposals on the topic of assessment using the Listserv and the email distribution list from the executive office. - Encourage attendees of the Assessment Institute to submit articles for the | -Increase number of proposal submissions on the topic of Assessment (as indicated on submission form). -Increase number of clearinghouse articles submitted about assessment work (these are reviewed by the commission and therefore we can access this information). | - Assessment Institute faculty and advisory board -Assessment Institute attendees | -May be harder to track the impact and know if the impact was a result of our outreach. -Will require that others have an interest in presenting/publishing | | |

| | | | | | | | |
|--|--|---|--|--|--|--|--|
| | | clearinghouse through individual outreach -Follow-up with Assessment Institute attendees 4 weeks after the AI to see if they are considering this. | -Increase number of submissions to the AAT or other publications on the topic of assessment. | | | | |
|--|--|---|--|--|--|--|--|

| | | | | | | | |
|--|--|---|---|---|--|--|--|
| <p>Provide professional development opportunities that are responsive to the needs of advisors and advising administrators</p> | <ul style="list-style-type: none"> -Encourage more people to attend the Assessment Institute as a result of the Assessment Commission. -Connect people who are interested in doing assessment of advising with others who share similar interests and are working on similar projects. | <ul style="list-style-type: none"> -Utilize the Assessment Commission listserv and/or distribution list through the Executive office to share information about the Assessment Institute scholarships that are available. -Utilize the same resources to have someone who attended the institute in the past share their experiences and accomplishments as a result of attending the institute -Ask recent attendees of the assessment institute to join the commission listserv and ask if they are willing to pair as a mentor with someone who has never attended. | <ul style="list-style-type: none"> -Increased number of scholarship applications from previous years. -Increase number of participants from previous years. -Increased number of inquiries about the assessment institute. -Created and implemented a mentorship/pairing opportunity within 6 months of next Assessment Institute and have at least 6 people participate. | <ul style="list-style-type: none"> - Assessment Institute faculty and advisory board -Assessment Institute attendees -Executive office | <ul style="list-style-type: none"> -There are many reasons that people do not attend Assessment Institute that have nothing to do with advertising and publicizing it. -Not sure if there will be an interest in creating a mentoring opportunity. | | |
|--|--|---|---|---|--|--|--|

| | | | | | | | |
|--|--|--|--|---|---------------------|--|--|
| Develop and sustain effective association leadership | -Establish a solid Steering Committee to be in place for the new leadership. | -Reach out to individuals who said they were interested in being involved in the Steering Committee. -Hold a minimum of 3 steering committee phone meetings in the next 12 months | -New Commission chair begins leadership position with an active steering committee | -Executive office (to utilize technology) -Assessment Commission members | -Time -Resources | | |
|--|--|--|--|---|---------------------|--|--|

| | | | | | | | |
|--|--|---|---|---|---|--|--|
| <p>Pursue innovative technology tools and resources to support the association</p> | <p>- Create an interactive and innovative commission website that the NACADA membership can use for resources and information.</p> | <p>-Electronic interest form that members can fill out that indicates their assessment interests and pairs them with others who have similar interests. -Add resources and information to the assessment commission page.</p> | <p>-Electronic interest form is up and running by October 2016, with at least 2 people who have used it. -A minimum of 2 assessment spotlights on the commission website.</p> | <p>-Executive office -Steering committee - Technology experts</p> | <p>-Time and resources -Identifying people who have strengths in technology innovation.</p> | | |
|--|--|---|---|---|---|--|--|