

**Division Unit Report for the Advising High Achieving Students** (Name of Commission/Interest Group)  
**Submitted by Melissa L. Johnson, [mjohnson@honors.ufl.edu](mailto:mjohnson@honors.ufl.edu)** (Name and email of Commission/Interest Group Chair)

Please complete **Columns 1 through 6** and return by **November 1, 2015**, to Commission & Interest Group Division (CIGD) Reps Karen Archambault, [karchambault@bcc.edu](mailto:karchambault@bcc.edu), and Erin Justyna, [erin.justyna@ttu.edu](mailto:erin.justyna@ttu.edu), with a copy to CIGD Liaison Elisa Shaffer, [elshaffer@ksu.edu](mailto:elshaffer@ksu.edu). Please copy your unit's CIGD Steering Committee Member as well.

Two columns have been added to the November 2015 report form, providing a place to indicate which other units (if any) your group will collaborate with in achieving its 2015-16 outcomes, and what challenges (if any) you anticipate in achieving those outcomes. The Executive Office will compile a summary of the CIGD reports and provide it to all Division chairs for their use in identifying possible areas of future collaboration.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2016.

<b>NACADA Strategic Goal(s)</b> (List strategic goal(s) to which the outcome is related)	<b>Specific desired outcome</b> (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	<b>Actions, activities or opportunities for outcome to occur</b> (What processes need to be in place to achieve desired outcome)	<b>Outcome measurements &amp; related data instrument(s)</b> (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	<b>Other groups or individuals (if any) to connect with in achieving this outcome</b> (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	<b>Challenges (if any) anticipated in achieving this outcome</b> (How you plan to address difficulties that may arise as you work to achieve the outcome)	<b>Progress toward achieving outcome (Only completed in August 2016 report)</b>	<b>Future action(s) based on data (Data-informed decisions) (Only completed in August 2016 report)</b>
1. Develop and sustain effective Association leadership  Provide professional development opportunities responsive to needs of advisor / advising admin	- Create new opportunities for involvement with the commission  - Leverage volunteer network via committee to enhance overall commission opportunities for members	- Formally activate commission steering committee  - Define roles for members  - Meet virtually at least 1-2 times per semester	- Volunteers from annual conference and other avenues follow through on interest in serving  - Guiding procedures are created to define roles and tasks for steering committee  - Steering committee actually meets	- n/a	- Time commitment (focus meeting agendas; have clear purpose for meetings; minimize meetings needed)  - Finding volunteers (follow up with volunteers from conference and other venues)		

<p>2. Expand / communicate the scholarship of academic advising</p> <p>Provide professional development opportunities responsive to needs of advisor / advising admin</p>	<p>- Increase resources communicating the scholarship of advising high achieving students</p>	<p>- Continue to look for gaps in Clearinghouse articles on high achievers</p> <p>- Curate new resources for the commission website</p> <p>- Explore sponsoring a Pocket Guide on a topic related to high achievers</p> <p>- Follow up with participants from hot topic presentation at 2015 annual on researching high achievers</p>	<p>- Need for more resources established at 2015 commission meeting (formative)</p> <p>- Volunteers interested in writing follow through on projects</p> <p>- New resources compiled / created</p> <p>- New resources are consumed (e.g. analytics from Clearinghouse / website; Pocket Guide sales)</p> <p>- New resources are utilized (e.g. cited in future presentations or publications)</p>	<p>- Executive Office</p> <p>- Research Committee</p> <p>- Potential collaborators for Pocket Guide</p>	<p>- Fear of writing / researching (mentor/guide up-and-coming writers and researchers through process; break down process into manageable chunks; provide support in form of potential collaborators / working groups)</p> <p>- Scope of high achievers is limited (perception), small commission – will general association have interest in supporting?</p>		
<p>3. Provide professional development opportunities responsive to needs of advisor / advising admin</p> <p>Create an inclusive environment within the association that promotes diversity</p>	<p>- Engage annual conference participants in an in-depth, focused conversation about advising high achieving students</p>	<p>- Submit a pre-conference proposal on a topic related to advising high achieving students for the 2016 annual conference</p>	<p>- Interest in offering a pre-conference for 2016 established at 2015 commission meeting (formative)</p> <p>- Topic accepted for 2016 annual</p>	<p>- n/a</p>	<p>- Scope of high achievers is limited (perception), small commission – will general association have interest in supporting?</p>		

			<ul style="list-style-type: none"><li>- Participants register and attend session</li> <li>- Dialogue continues beyond pre-conference</li> <li>- Audience established for 2017 pre-conference</li></ul>				
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