Division Unit Report for the	Peer Advising & Mentoring Commisssion
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Please complete **Columns 1 through 6** and return by **November 1, 2015,** to Commission & Interest Group Division (CIGD) Reps Karen Archambault, karchambault@bcc.edu, and Erin Justyna, erin.justyna@ttu.edu, with a copy to CIGD Liaison Elisa Shaffer, elshaffer@ksu.edu. Please copy your unit's CIGD Steering Committee Member as well.

Two columns have been added to the November 2015 report form, providing a place to indicate which other units (if any) your group will collaborate with in achieving its 2015-16 outcomes, and what challenges (if any) you anticipate in achieving those outcomes. The Executive Office will compile a summary of the CIGD reports and provide it to all Division chairs for their use in identifying possible areas of future collaboration.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2016.

NACADA	Specific desired	Actions, activities	Outcome	Other groups or	Challenges (if	Progress	Future
Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	individuals (if any) to connect with in achieving this outcome (List any plans or oppor-tunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	toward achieving outcome (Only completed in August 2016 report)	action(s) based on data (Data-informed decisions) (Only completed in August 2016 report)
1. Develop & sustain effective Association leadership	1. Succession planning	1a. Megumi MK Nominate steering comm. member as chair 1b. Find 5 th steering committee member to serve as webmaster 1c. offer to stay	1a. nomination. 1b. identify appropriate individual and have them join board 1c. extend offer, obtain commitment				
2. Ensure the effectiveness of the NACADA organization	2. Increase # of proposals submitted for annual conference	2. <u>Lisa F.</u> – send emails -follow up on list of interested send email / reminders to commission and Listserv	2. goal of 50 proposals				

3. Educate University and college decision makers about the role of quality academic advising in higher education	3. Support peer advising and mentoring to support and promote peer advisors in commission	3a. Megumi MK: propose peer advising award – to support travel for peer mentors / cohort to attend NACADA and learn more about advising profession 3b. Talk to Laura, Cynthia and Rebecca 3c. If approved, help to set up and determine	3a. award discussed 3b. criteria set 3c. create survey distribute to Listserv and commission to determine how many peer advisors have become advisors 3d. Benchmark study: how many peers have attended as graduate	See 3b.		
4. Expand commission scholarship of academic advising	4a. Professional development opportunities, 4b. share information	4a. Phil R: Follow up on list of interested writers / researchers, send out emails to Listserv and Commission members, Follow up and encourage 4b. Stacy W.: write blog for Peer Advising and Mentoring 4c. Webmaster: review what we have now and add to website	4a. Groups formed & articles generated from writing and research groups 4b. blog written & posted 4c. contact potential contributors, add additional resources, track # hits, survey what is helpful via Listserv and Commission			