

Division Unit Report for the Technology in Advising Commission _____ (Name of Commission/Interest Group)
Submitted by Sarah Howard, howard.933@osu.edu _____ (Name and email of Commission/Interest Group Chair)

Please complete **Columns 1 through 6** and return by **November 1, 2015**, to Commission & Interest Group Division (CIGD) Reps Karen Archambault, karchambault@bcc.edu, and Erin Justyna, erin.justyna@ttu.edu, with a copy to CIGD Liaison Elisa Shaffer, elshaffer@ksu.edu. Please copy your unit's CIGD Steering Committee Member as well.

Two columns have been added to the November 2015 report form, providing a place to indicate which other units (if any) your group will collaborate with in achieving its 2015-16 outcomes, and what challenges (if any) you anticipate in achieving those outcomes. The Executive Office will compile a summary of the CIGD reports and provide it to all Division chairs for their use in identifying possible areas of future collaboration.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2016.

NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (Only completed in August 2016 report)	Future action(s) based on data (Data-informed decisions) (Only completed in August 2016 report)
Provide professional development opportunities that are responsive to the needs of advisors and advising administrators	For the 2016 annual conference in Atlanta, we will be creating a "Tech Lab", a series of mini-sessions designed to give advisors tools and information about technology that can be used either	Prior commission chair, Julie Larsen, and I had introduced this concept to Rhonda Baker in the EO in February. It was too late for the outcome to occur for the 2015 annual conference, but she was on	The outcome will be measured by whether or not the "Tech Lab" occurs at the conference. Additionally, we will ask for attendee feedback regarding the usefulness of the sessions. It would also be interesting	The Webinar Advisory Board is working on a new webinar proposal form; this would be a good opportunity for them to "showcase" the new process and encourage others	This is a large task to take on, as it essentially is going to require coordinating 10 different presenters during one of the conference days. By starting to plan this outcome now, we can hopefully		

	<p>in their advising practice or for their own professional development. Ideally, we will have about 10 different session topics, each mini-session occurring within a 25 minute timeframe (so, 2 per concurrent session time slot).</p>	<p>board for 2016. We will need to have a space in the conference facility for these mini-sessions to take place. We will also need presenters to demonstrate the technologies. Some of the presenters may be identified through the annual proposal review process.</p>	<p>to follow-up with attendees several months after the conference to see whether they are using the technology they learned about on a regular basis/how it has impacted their work.</p>	<p>to submit proposals.</p> <p>The Distance Education commission may have members who would be good presenters on a technology they use to connect with students virtually.</p>	<p>anticipate and address any challenges as we prepare for the 2016 annual conference. We will need to identify presenters early (similar timeframe to annual concurrent session reviews), and ensure that the presenters are able to attend the conference.</p>		
<p>Provide professional development opportunities that are responsive to the needs of advisors and advising administrators</p>	<p>Sponsor a webinar for the 2016-2017 webinar season</p>	<p>Coordinate with the Webinar Advisory Board and EO about potential topics; recruit presenters from NACADA membership (Technology in Advising Commission members, ideally)</p>	<p>Achieving this outcome would result in production and broadcast of the webinar.</p>	<p>Webinar Advisory Board</p>	<p>One potential challenge would be not coming up with a relevant technology topic for a webinar, or not having presenters available to present. Those challenges should be easily overcome by starting to brainstorm topics now and identifying potential presenters in the</p>		

					brainstorming process.		
Develop and sustain effective Association leadership	Steering committee members run for Technology in Advising Commission Chair (for election in 2017) and/or continue on steering committee	Encourage current steering committee members to run for commission chair, identify new steering committee members, find ways to incorporate current steering committee members into meaningful commission service	Steering committee members run for chair position and/or continue on steering committee		If current steering committee members are not interested in running, solicit nominations for others outside of current steering committee who may be interested in joining our group prior to next election cycle.		