

SE 102: Freshman Academic Coaching Seminar Spring 2018

Refer to Moodle for Instructor Information

SE 102: Freshman Academic Coaching Seminar Description: This course provides student-focused academic coaching by engaging and encouraging freshman students on probation to identify the personal and academic strategies necessary to succeed as college students. Students will be provided with semester-long support in areas such as time management, test preparation, note taking, and learning strategies. Students will examine personal and academic concerns, perceived barriers to success, strengths and needs, and devise a personalized plan of action for succeeding academically to earn a Southeastern degree.

What is Academic Coaching?

(Adapted from NACADA)

Coaching has been found to be an integral part of life success for several years. Today, coaching is becoming a viable addition to student success in the academic world. Academic Coaching can be defined as a partnership between student and coach, dedicated to helping students examine academic concerns and perceived barriers to success.

Your SE 102 Academic Coach will help you:

- Identify what you want to achieve.
- Encourage you to look within to learn more about yourself.
- Allow and support you to generate solutions and strategies to problems.
- Realize the importance of becoming responsible and accountable for your actions/inaction and decisions.
- Shift the perception of “failure” to understanding the valuable lessons.
- Learn about and develop resiliency, determination, and grit.
- Develop the skills needed to help you achieve when you encounter adverse conditions.
- Understand that you can be successful in spite of unexpected obstacles that appear insurmountable.
- Identify resources to enhance both academic success and personal development.

Your SE 102 Academic Coach will:

- Develop a personal, collaborative relationship with you.
- Provide support to help you relate academic/educational goals to life (personal/professional) goals.
- Encourage you to achieve self-awareness, such as identifying strengths, values, interests, purpose, and passions.
- Promote responsibility and the development of good decision-making skills.
- Assist with developing plans of action - and hold you accountable - to achieve substantial results.
- Manage your progress, redirect when needed, and intervene when necessary.

Course Format: Class will meet weekly during the semester for one hour.

Required Text:

TBD

No Late Work Policy: Because SE 102 is a college level course, the expectation is that all assignments will be completed on or before the due date and time. Assignments not completed on or before the due date and time will receive a 0.

- If an assignment is required to be uploaded in Moodle, it must be submitted before the specific date and time established by your instructor. After the due date and time is expired, you will not be able to submit the assignment. For example, if an assignment is due in Moodle at 11:00 PM, at 11:01 the submission link is no longer available.
- If an assignment is due in or for class, it must be completed before that class date and start time. If a student attends class, but does not complete the assignment required in preparation for the class, he/she will not be given any points. For example, if a student is required to complete an assessment prior to class, and bring those results for a class discussion, he/she will only be given credit if he/she completes the assessment *and* attends the class.
- In addition, if an assignment is due and required to be turned in during class-time, the student must submit the assignment during that class period to receive credit. Failing to complete an assignment prior to class and/or not submitting it during class will result in a 0.

The only exceptions to the No Late Work Policy are as follows:

1. Documented personal illness or injury
2. Documented illness of a family member for whose welfare the student is responsible (e.g., dependent child, elderly or seriously ill parent)
3. Documented death of an immediate family member
4. Documented emergency (e.g., automobile crash, serious family emergency)
5. Documented court-imposed legal obligations (subpoenas, jury duty)
6. Documented military obligations
7. Religious holidays
8. Authorized trips from the University or special duties or activities at the University (may be excused by the Provost and Vice President for Academic Affairs only; see "Attendance Procedures" in the General Catalogue)

The student is responsible for providing documentation of the reason for the absence/missed deadline no later than 2 class periods following the absence. The student will have 1 week to complete the assignment or activity after the instructor has approved the absence as excused.

Attendance:

Class attendance is regarded as an obligation as well as a privilege, and students are expected to attend regularly and punctually to all classes in which they are enrolled. Failure to do so will jeopardize scholastic standing in the class. Excessive absences, even though they might be excused, will impact the student's ability to meet the learning objectives of the course and can impact other students.

Grading: This course is based on 300 points. Grades are calculated as follows:

- A 90%-100% (270-300 points)
- B 80%-89% (240-269 points)
- C 70%-79% (210-239 points)
- D 60%-69% (180-209 points)
- F 59%-0% (179 points and below)

• **Participation/Active Learning: 120 Points**

Since SE 102 stresses application of material, extensive participation in class discussions is an essential element of students' learning. Active involvement in learning increases what is remembered, how well it is assimilated, and how the learning is used in new situations. In making statements to peers about their own thoughts on a class topic, students must articulate those thoughts and also submit them to examination by others. In listening to their peers, students hear many different ways of interpreting and applying class material, and thus are able to integrate many examples of how to use the information.

- 12 classes, Varied Topics/Activities (10 points each/120 points total)
 - Students will be assessed with the rubric posted in Moodle.

• **Assignments: 180 Points**

Students are graded on written assignments based on the completeness of their answer. Students should refrain from yes/no answers on these assignments and points will be deducted for incomplete answers. Please see assignment instruction, description, and point breakdown for each individual question. If points are deducted, instructor will post a comment explaining. Students can find both grades and comments in Moodle. Assignments will be graded and posted within 7 days of the due date with the exception of school holidays and closures.

- 12 Reflection Journals (10 points each/120 points total)
- 3 Academic Checkpoint Assignments (10 points each/30 points total)
- Final Essay (30 Points)