

## 2022 NACADA Region Conference Sponsorship and Donation Form

NACADA Region \_\_\_\_\_

Today's date \_\_\_\_\_

### CONTACT INFORMATION

Institution/Company \_\_\_\_\_ Contact person \_\_\_\_\_

Address \_\_\_\_\_ City, State/Province, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ Website \_\_\_\_\_

### SPONSORSHIP LEVELS (only complete if you are a sponsor)

	<p><b>Level 1 Sponsorship (\$250)</b></p> <ul style="list-style-type: none"> <li>• ¼ page ad in conference program (online and hard copy)</li> <li>• Company name/logo promoted on social media and signage at registration table</li> </ul>
	<p><b>Level 2 Sponsorship (\$500)</b></p> <ul style="list-style-type: none"> <li>• ½ page ad in conference program (online and hard copy)</li> <li>• Company name/logo promoted on social media, signage at registration table, and signage at opening reception with announced acknowledgement</li> </ul>
	<p><b>Level 3 Sponsorship (\$750)</b></p> <ul style="list-style-type: none"> <li>• ½ page ad in conference program (online and hard copy)</li> <li>• Company name/logo promoted on social media, signage at registration table, signage at opening reception with announced acknowledgement, and logo projected in a slideshow during one general session/conference meeting time with announced acknowledgement</li> </ul>
	<p><b>Level 4 Sponsorship (\$1,000)</b></p> <ul style="list-style-type: none"> <li>• Full page ad in conference program (online and hard copy)</li> <li>• Company name/logo promoted on social media, signage at registration table, signage at opening reception with announced acknowledgement, and logo projected in a slideshow during two general sessions/conference meeting times with announced acknowledgement</li> </ul>
	<p><b>Level 5 Sponsorship (More than \$1,500)      \$ _____</b></p> <ul style="list-style-type: none"> <li>• Full page ad in conference program (online and hard copy)</li> <li>• Company name/logo promoted on social media, signage at registration table, signage at opening reception with announced acknowledgement, and logo projected in a slideshow during two general sessions/conference meeting times with announced acknowledgement</li> <li>• Table for your company's display in the exhibit area</li> <li>• Sponsor of a conference activity. <i>Contact conference representative to determine sponsorship details.</i></li> </ul>

### Details of Level 5 Sponsorship

Please complete this fillable form electronically, sign page two, and submit to [sschrader@ksu.edu](mailto:sschrader@ksu.edu).

#### Details about your sponsorship:

- Your name and logo will be listed on the conference website, and linked to your website.
- Please email your logo to [sschrader@ksu.edu](mailto:sschrader@ksu.edu) with the form.
- Payment is due with 2020SponsorshipDonationForm. Sponsors will not be listed until payment is received.
- If you are a Level 5 sponsor, you will have a table with the exhibitors.
  - Exhibitors must carry insurance. *Neither NACADA nor the hotel maintains insurance to cover exhibitors' property or liability claims. Exhibitor agrees to hold harmless NACADA, the hotel, and any employees or officers against any liability arising from the exhibitor or agents, as well as any damage or personal injury caused by the exhibitor or agents thereof.*

**2022 NACADA Region Conference - Donation and Sponsorship Form**

**DONATION INFORMATION** (only complete if you are donating)

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**Monetary donation** \$ \_\_\_\_\_ Amount you are donating.

– or –

**Product or Giveaway** \$ \_\_\_\_\_ Your assessed value of the donation.

If donating product, please describe what you are donating to the conference.

Please complete this fillable form electronically. Submit the form to [sschrader@ksu.edu](mailto:sschrader@ksu.edu).

**Details about your donation:**

- Your business will be listed on the conference website and linked to your website. Your business will also be listed in the conference program.
  - Additional recognition may be offered based on the donation.
- Donated items or payment is due with 2022 Sponsorship Donation Form. Donors will not be listed until payment or product is received.

**AGREEMENT for SPONSORSHIP AND DONATION**

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By signing, I agree that I am authorized to represent the company listed.

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Name	Signature
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**METHOD OF PAYMENT**

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You may fill out the form, print, and mail it with a check to 2323 Anderson Avenue, Suite 225, Manhattan, KS 66502-2912. Or you may submit the form and be billed. There will be a link on the invoice to pay online. Purchase orders are not accepted. (NACADA's FEIN #48-1114759)

If you have questions, please contact Stefani Schrader at 785-532-7820 or email [sschrader@ksu.edu](mailto:sschrader@ksu.edu).

*We sincerely appreciate your support for NACADA and our Region Conference!*