



## How to Update your Advising Communities Selections

NACADA Advising Communities provide members the opportunity to engage with other professionals in areas such as similar institution types, academic areas, interests, specific issues, or student populations. All current members can join up to 4 (four) Advising Communities. All Communities are involved in:

- Advancing NACADA's strategic goals
- Proposing and facilitating professional development activities around Community topics to engage members
- Providing resources to advance the professional development of members while focusing on the specific area of the Community

For information and a full listing on all Advising Communities, please visit the listing located <u>here</u>. To become a member to an Advising Community, please visit your NACADA member profile.

- 1. Log in to your NACADA account at nacada.ksu.edu
  - Click login button located on upper right-hand corner of the homepage.
  - Sign In using your NACADA member credentials.
  - The NACADA website will refresh after login. You will now see your name listed in the upper right-hand corner of the screen.
- 2. Click on your name on the upper right-hand side and go to the "My Profile" webpage.



- 3. Click on "My Advising Communities" to view, edit, or change your membership.
  - Select the edit button.
  - Check the box to add or uncheck to remove up to 4 Advising Communities.
  - Be sure to hit save!