



2024 GLOBAL AWARDS AND SCHOLARSHIPS

Award/Scholarship Title: Outstanding Advising Program Awards

Due Date: May 31, 2024 – 11:59 p.m. central time

Award/Scholarship Description: The Outstanding Advising Program Awards annually recognize programs that document innovative and/or exemplary practices resulting in improvement of academic advising services. The institutions of the winning programs receive a plaque and are honored at the Awards Ceremony held during the Annual Conference in the fall. Certificates of Merit may be awarded to other nominees for honorable mention.

Outstanding Advising Categories:

Outstanding Advising Award – Academic Advisor: Primary Role: Individuals whose primary role at the institution is the direct delivery of advising services to students. Nominees must spend at least 50% of their time on direct delivery of advising to students and have at least 3 years (calendar years) of experience in direct delivery of advising to students.

Outstanding Advising Award – Academic Advisor: Faculty Role: Individuals whose primary responsibility is teaching and who spend a portion of their time providing academic advising services to students. Nominees must spend at least 50% of their time on teaching or research and have at least 3 years (calendar years) of experience.

Outstanding New Advising Award – New Academic Advisor: Primary Role: Individuals whose primary role at the institution is the direct delivery of advising services to students. Nominees must directly advise students at least 50% of their time.

Outstanding New Advising Award – New Academic Advisor: Faculty Role: Individuals whose primary responsibility is teaching and who spend a portion of their time providing academic advising services to students. Nominees must teach or do research at least 50% of their time.

Outstanding Advising Award – Academic Advisor Administrator: Individuals who may provide direct academic advising services but whose primary responsibility is as an administrator or director of an academic advising program. Nominees must have a minimum of 3 years (calendar years) in advising administration with at least 50% of their duties dedicated to advising administration.

Outstanding Advising Award – Advising Program: Recognize programs that document innovative and/or exemplary practices resulting in improvement of academic advising services. The institutions of the winning programs receive a plaque and are honored at the Awards Ceremony held during the Annual Conference in the fall. Certificates of Merit may be awarded to other nominees for honorable mention.

These one-time awards/scholarships are non-transferrable to another person or activity/event. Individuals may nominate themselves. Current NACADA Board members, NACADA Council members, Administrative

Division Chairs, Region Chairs, Advising Community Chairs, Advising Community Cluster Reps, and NACADA Executive Office staff are not eligible for nomination. NACADA's Executive Office staff does not disclose who is nominated or how many individuals are nominated for any award/scholarship. Because we believe there is considerable strength in diversity, the selection committee strongly encourages applications from groups under-represented in the Association and its leadership.

Categories:

Outstanding Advising Program Awards may be presented annually in a variety of categories, including (but are not limited to):

1. Programs serving specific populations of students. Examples include: adult learners, at-risk students, undecided students, student athletes, and graduate students.
2. Programs involving the administration and organization of advising. Examples include: advising models, advisor training, uses of technology, advisor evaluation, and program evaluation.
3. Additional programs not included in 1 and 2 above.

Eligibility Criteria:

- Any regionally accredited post-secondary institution may submit an application. NACADA affiliation is not required.
- Previous Program Award Winners or Certificates of Merit recipients are eligible ONLY if three years have elapsed since their selection and the program has been significantly modified or altered.
- Only one nomination per institution will be considered. The Selection Committee will not consider multiple nominations for different programs within the same institution.
- Programs must have been operational for three or more years (time frame may include pilot period). Data to substantiate program effectiveness must be included with the submission. Programs lacking data to substantiate at least three years of program effectiveness will not be evaluated.

Selection Rubric:

[Rubric for Outstanding Advising Program](#)

Evidence of an outstanding program will include (but not limited to), the qualities listed below. In addition, program description, suitability for dissemination, and adherence to program guidelines are key factors in selection.

1. **Innovative Quality** — Represents new approaches to effective academic advising. If a program has been implemented elsewhere but is new to an institution, it is eligible.
2. **Creativity** — Demonstrates creative use of resources (human, fiscal, and physical) in the delivery of academic advising services.
3. **Currency** — Addresses current problems and issues in academic advising.
4. **Institutional Commitment** — Demonstrating commitment to advising throughout the institution.
5. **Impact** — Providing definitive evidence of positive student and/or institutional outcomes.
6. **Transferability** — Applicable to a wide variety of institutions.

Award Recipient receives:

- An engraved award plaque
- Recognition at the Global Awards Ceremony at Annual Conference

Number of awards/scholarships available:

Unrestricted number of awards for each Outstanding Advising category. Selection is based on the applicant pool and scoring of the nomination packet. Committee Chair makes final selection in these categories based on overall components.

Certificates of Merit: Merit recipients receive an honorable mention in each Outstanding Advising Awards category. NACADA receives so many high-quality nominations in these categories that deserve recognition but did not score quite as high as our winners. Certificate of Merit recipients are going above and beyond at their institutions and doing incredible work with students. NACADA feels strongly that advisors that receive this designation should also be recognized for their excellent efforts in a very competitive field of nominees annually.

Certificate of Merit receives:

Certificate of Merits will be awarded to one or more nominees/applicants based on evaluation scores. Certificate of Merit winners receive a framed certificate from NACADA and recognition at the Global Awards Ceremony. Certificate of Merit winners do not receive event registration or travel reimbursement funds.

Application materials required (all documents must be uploaded in PDF format, including letters):

Submit materials via the NACADA Awards online nomination system including the following documents, uploaded in PDF form:

Program Abstract: **This abstract should not exceed 250 words.**

An original, publishable manuscript: **not more than 2,500 words in length, typewritten and double-spaced, and in the following order and format:**

- i. Institutional description
- ii. Program development (how, when, and why the program was developed, including problems encountered, organizational concerns, budget, and other practical considerations)
- iii. Goals and objectives
- iv. Program description
- v. Procedures used in program evaluation (quantitative and/or qualitative)
- vi. Results/outcome (impact on students and/or the institution)
- vii. Potential for adaptation by other institutions

Additional Materials: Representative materials developed by the nominee of the program's qualifications for nomination. Other pertinent information from nominator that exemplifies outstanding achievement in this category. Links may be provided from the NACADA website to the websites of the nominated programs, if applicable.

*Total file count is limited to a maximum of 40 pages. The online system will allow you to submit more than one attachment for each section, but the total number of pages should be no more than 40.

****Nominations must include only original documentation *prepared specifically for the NACADA Global Awards Program*. Materials intended for other award programs will not be considered.**

Selection Process:

Nomination packets are reviewed by global award volunteer readers who, at the time of the review period, read and score the nominations in this category. The Chair of the Global Awards Committee makes the final award selections based on the reviews completed by the volunteer readers.

Expectations of Award/Scholarship winner:

It is ideal if the nominee/applicant has the support of their office/department/college/institution in attending the annual conference as the recipient will be recognized and presented their award during the Annual Conference Global Awards and Scholarships Ceremony. Recipients may be asked by NACADA to provide a written testimonial of their conference/event experience including ways in which their career and/or education benefitted from receiving the NACADA Award/Scholarship.