



REGION 5 AWARDS AND SCHOLARSHIPS

Award/Scholarship Title: Service to Region 5 Award

Award/Scholarship Description: This award recognizes an individual who has made significant contributions to NACADA's Region 5, the profession of academic advising, leadership in the field of advising, as well as related professional areas, and demonstrates their commitment to the importance of academic advising at a region level.

These one-time awards/scholarships are non-transferrable to another person or activity/event. Individuals may nominate themselves. A person may not apply/be nominated for more than one Excellence in Advising Award category per year. Additionally, a person may not apply/be nominated for both an Excellence in Advising Award and a Service to the Region Award and/or a Diversity, Equity, and Inclusion Advising Champion Award the same year. Reimbursement requests will be processed after the Region Conference and must be processed before December 1 of the Award season calendar year. Current NACADA Board members, NACADA Council members, and NACADA Executive Office staff are not eligible for nomination. NACADA's Executive Office staff does not disclose who is nominated or how many individuals are nominated for any award/scholarship.

Eligibility Criteria:

- Nominee/applicant must be a current member of NACADA at the time of application.
- Nominee/applicant must have worked in the advising profession for a minimum of one (1) year.
- Nominee/applicant may apply only in their own region.

Recipient receives:

- \$600 Professional Development stipend for the purpose of funding the following:
 - NACADA Region Conference early registration fee
 - One-year NACADA membership renewal
 - The remaining stipend funds are provided to the recipient via reimbursement to be used towards travel, lodging, and/or other approved costs associated with attending the Region Conference.
- A framed certificate of recognition
- Recognition at the Region Conference Awards and Scholarships recognition program

Number of awards/scholarships available:

1 award

Application materials required (all documents must be uploaded in PDF format, including letters):

Submit materials via the NACADA Awards online nomination system including the following documents, uploaded in PDF form:

Nomination/Application Letter: This letter should summarize the nominee/applicant's qualifications

and why the individual is being nominated for the award. This document should provide evidence and specific examples that demonstrate excellent performance and service to Region 5 and the field of academic advising. This document should also incorporate a personal philosophy statement regarding the nominee/applicant's approach to advising and/or advising administration. Examples of any NACADA professional development activities the nominee/applicant has participated in are valuable. All pertinent information should be listed in the letter; links to websites, etc. will not be accepted. The letter SHOULD NOT exceed three pages, single spaced.

Letters of Support: Include two letters of support. These letters may come from colleagues, employees, supervisors, or students - anyone who might augment the selection committee's understanding of the nominee. Letters SHOULD NOT exceed two pages, single spaced.

Current Resume or Curriculum Vita: Please limit entries to material that pertains directly to academic advising and current and past involvement in NACADA Region 5, presenting relevant information from the nominee/applicant's overall resume/vita. Please include the nominee/applicant's current job with either a position description or a list of job responsibilities. All pertinent information should be listed in the document; links to websites, etc. will not be accepted.

Selection rubric provided at the end of this document.

Expectations of Award/Scholarship winner:

It is ideal if the nominee/applicant has the support of their office/department/college/institution in attending the Region Conference as the recipient will be recognized and presented their award during the Region Conference Awards and Scholarships Ceremony. Recipients may be asked by the region to provide a written testimonial of the ways in which their career and/or education benefitted from receiving the NACADA Award/Scholarship.



Region Awards
Service to Region 5 Award
Scoring Rubric

Service to Region 5 Award:

This award recognizes an individual who has made significant contributions to NACADA's Region 5, the profession of academic advising, leadership in the field of advising, as well as related professional areas, and demonstrates their commitment to the importance of academic advising at a region level.

Eligibility Criteria:

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- Nominee/applicant may apply only in their own region.

Award Criteria	Inadequate 0 <i>*No evidence is demonstrated. Expectations not met.</i>	Fair 1 <i>*Some evidence is demonstrated. Some expectations met.</i>	Proficient 2 <i>*Most evidence is demonstrated. Meets expectations.</i>	Excellent 3 <i>*All evidence is demonstrated. Exceeds expectations.</i>
<p><i>*All required documentation must be submitted in pdf format.</i></p>				
<p>Required Documentation:</p> <ol style="list-style-type: none"> 1. Nomination Letter (should not exceed three pages, single spaced) 2. Letters of Support (should not exceed two pages, single spaced) 3. Current Resume or Curriculum Vita 	<p>Incomplete nomination. Required documentation not included.</p> <p><i>Application ineligible for further evaluation.</i></p>			<p>All required documentation included.</p>
<p>Interpersonal and Human Relations Skills:</p> <ol style="list-style-type: none"> 1. Does the nominee exhibit a caring, helpful attitude towards students, direct reports, campus colleagues, and Region 5 members? 2. Does the nominee create and support an inclusive and respectful professional environment that considers the needs and perspectives of students, direct reports, campus colleagues, and NACADA Region 5 members through communication, openness, acceptance, and equity? 3. Is there evidence that the nominee is a strong collaborator with academic advisors and administrators at their institution and at other institutions within Region 5 through NACADA or other partnerships? 	<p>Nominee has no evidence supporting demonstrated interpersonal and human relations skills.</p> <p>Commentary does not relate to the nominee's interpersonal and human relations skills.</p>	<p>Nominee has some evidence supporting demonstrated interpersonal and human relations skills.</p> <p>Commentary is broad and includes sweeping statements. No specific examples included.</p>	<p>Nominee has compelling evidence supporting demonstrated interpersonal and human relations skills.</p> <p>Some specific examples are included but lack supportive quantitative and/or qualitative data, such as numeric reports and/or quotes from students, direct reports, campus colleagues, and region members.</p>	<p>Nominee has overwhelming evidence supporting demonstrated interpersonal and human relations skills.</p> <p>Specific examples are included backed by quantitative and/or qualitative data, such as numeric reports and/or quotes from students, direct reports, campus colleagues, and region members.</p>

<p>Professional Practices and Advising Advocacy:</p> <ol style="list-style-type: none"> 1. Does the nominee value honesty, transparency, and accountability to the student, institution, and the advising profession and are they dedicated to excellence in all dimensions of student success? 2. Does the nominee promote and engage in advising and/or advising administration that is grounded in sound theory, research, and educational practice? 3. Does the nominee set high standards of practice for academic advising? 4. Does the nominee initiate and disseminate appropriate advising information? 5. Does the nominee demonstrate effective leadership and advocacy skills? 	<p>Nominee has no evidence supporting demonstrated best professional practices and advising advocacy.</p> <p>Commentary does not relate to the nominee's professional practices or advising advocacy.</p>	<p>Nominee has some evidence supporting demonstrated best professional practices and advising advocacy.</p> <p>Commentary is broad and includes sweeping statements. No specific examples included.</p>	<p>Nominee has strong or compelling evidence supporting demonstrated best professional practices and advising advocacy.</p> <p>Some specific examples are included but are lacking supportive quantitative and/or qualitative data, such as numeric reports and/or quotes from students, direct reports, campus colleagues, and region members.</p>	<p>Nominee has overwhelming evidence supporting demonstrated best professional practices and advising advocacy.</p> <p>Specific examples are included backed by quantitative and/or qualitative data, such as numeric reports and/or quotes from students, direct reports, campus colleagues, and region members.</p>
<p>Documented Service to Region 5:</p> <ol style="list-style-type: none"> 1. Has the nominee participated in Region 5 professional development opportunities or in leadership positions including but not limited to the advising communities, advisory board, steering committee, division representatives, council, and/or board of directors? 2. Does the nominee actively engage in promoting and advocating for academic advising on their campus and within Region 5? 3. Does the nominee participate in affecting positive change within Region 5? 4. Is there evaluative data that shows the nominee's support of Region 5? 5. Is there testimony by Region 5 members to the nominee's service to Region 5? 	<p>Nominee has no evidence supporting documented service to Region 5.</p> <p>Commentary does not relate to the nominee's institutional advising growth and success.</p>	<p>Nominee has some evidence supporting documented service to Region 5.</p> <p>Commentary is broad and includes sweeping statements. No specific examples included.</p>	<p>Nominee has strong or compelling evidence supporting documented service to Region 5.</p> <p>Some specific examples are included but are lacking supportive quantitative and/or qualitative data, such as numeric reports and/or quotes from students, direct reports, campus colleagues, and region members.</p>	<p>Nominee has overwhelming evidence supporting documented service to Region 5.</p> <p>Specific examples are included backed by quantitative and/or qualitative data, such as numeric reports and/or quotes from students, direct reports, campus colleagues, and region members.</p>

**Original rubric design created by Karen B. Hauschild, College of Charleston on behalf of Region 3 Awards and Scholarships, adapted by NACADA Global Awards, modified for NACADA Region 5 Awards and Scholarships by Michele Applegate, University of Delaware 6/28/20. Updated by the NACADA Executive Office July 2024.*

References

NACADA: The Global Community for Academic Advising. (2017). NACADA academic advising core competencies model. Retrieved from <https://www.nacada.ksu.edu/Resources/Pillars/CoreCompetencies.aspx>

NACADA: The Global Community for Academic Advising. (2017). NACADA core values of academic advising. Retrieved from <https://www.nacada.ksu.edu/Resources/Pillars/CoreValues.aspx>